



**OULGARET MUNICIPALITY
PUDUCHERRY – 5**

MINUTES OF PRE-BID MEETING HELD IN THE CHAMBER OF DIRECTOR, LOCAL ADMINISTRATION DEPARTMENT, PUDUCHERRY ON 24-01-2019 AT 11.00 A.M IN CONNECTION WITH TENDER ISSUED FOR "ENGAGEMENT OF EARTH MOVING MACHINERIES FOR LIFTING, LEVELING AND STACKING OF GARBAGE DISPOSED AT KURUMBAPET DUMPING YARD, PUDUCHERRY".

The following Officers of the Tender Committee and intending bidders attended the Pre-Bid Meeting:-

1. The Director Chairman
Local Administration Department,
Puducherry.
2. Dr.N. Ramesh Member
Environmental Engineer,
Representing the Director,
Dept. of Science, Technology & Environment,
Puducherry.
3. The Commissioner Member
Puducherry Municipality.
4. The Superintending Engineer Member
Local Administration Department,
Puducherry.
5. Shri.S.Thulasingham Member
Assistant Engineer,
PUDA, Puducherry.
6. Shri.S. Gunasekaran Member
Executive Engineer,
Oulgaret Municipality.
7. Shir.M.Kandasamy Member Secretary
Commissioner,
Oulgaret Municipality.
8. Thiru V. Karunanethi Intending Bidder
Prop. Sri Om Sakthi Earth Movers,
Puducherry.
9. Thiru.P.Sangar, Intending Bidder
Prop. Sri Pandiyan Lorry Service Earth Movers,
Puducherry.

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| 10. Thiru.A. Giridhara Prasaad,
Prop.Sumitra Earth Movers,
Puducherry. | .. | .. | Intending Bidder |
| 11. Thiru N.Vigadacavy
(G.Madhavan)
Prop. N.P.Transport,
Puducherry. | .. | .. | Intending Bidder |

At the outset the Chairman welcomed all and underlined the importance of the pre-bid meeting. During discussion on the features of the Tender documents, the Committee Members suggested the following additions and corrections detailed as below:

1. Refer page No.4 Clause 2(j) of the tender notice - period of work "12 months"

Shall be read as

"12 months from the date of issue of work order".

2. Refer page No.4 Clause 4 of the tender notice - "The cost of Tender Documents and Earnest Money Deposit (EMD) as noted in col.3 & 4 of the table above are to be in the form of Demand Draft/Pay Order/Banker's Cheque/FDR of any Nationalized / Scheduled Bank in favour of the Commissioner, Oulgaret Municipality, Puducherry payable at Puducherry in between 14-02-2017 to 04-10-2017"

Shall be read as

"The cost of Tender Documents and Earnest Money Deposit (EMD) as noted in col.3 & 4 of the table above are to be in the form of Demand Draft/Pay Order/Banker's Cheque/FDR of any Nationalized / Scheduled Bank in favour of the Commissioner, Oulgaret Municipality, Puducherry payable at Puducherry in between 18-01-2019 to 04-02-2019".

3. Refer page No.5 Clause 5 of the tender notice, Inclusion new clause as sub clause 5(iii) as given below:

"(iii) On line uploaded documents shall only be taken for consideration".

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4. Refer Page No.6 of Clause 7 conditions – Sub clause 7 (h) to be included as given below:

h. "EMD shall be refunded to unsuccessful bidders only after issuing of work order to the successful bidder".

5. Refer page No.7 of tender conditions Clause A eligibility criteria "The bidder must have taken up similar type of work in respect of handling of garbage in any local body/Department/Organisation for a value of not less than Rs.20.00 lakhs per annum. Proof of work order along with completion certificate has to be enclosed"

Shall be read as

"The bidder must have taken up similar type of work in respect of handling of garbage in any local body/Department/Organisation for a value of not less than Rs.20.00 lakhs per annum **within the last three years ending 31-12-2018**. Proof of work order along with completion certificate has to be enclosed".

6. Refer page No.9 of tender conditions Clause B 7 (b) (4) "The bidder must have taken up similar type of work in respect of handling of garbage in any local body/Department/Organisation for a value of not less than Rs.20.00 lakhs per annum. Proof of work order along with completion certificate has to be enclosed"

Shall be read as

"The bidder must have taken up similar type of work in respect of handling of garbage in any local body/Department/Organisation for a value of not less than Rs.20.00 lakhs per annum **within the last three years ending 31-12-2018**. Proof of work order along with completion certificate has to be enclosed".

7. Refer page No.9 of tender conditions Clause B 8 (e) "Power requirements (for workshop & General lightening etc.,) by the concessionaire charges to be collected from the concessionaire by this Municipality on Commercial tariff on lump sum basis of Rs.2,500/- month"

shall be read as

"Power requirements (for workshop & General lightening etc.,) by the concessionaire charges to be collected from the concessionaire by this Municipality on Commercial tariff on lump sum basis @ Rs.2,500/- month **which shall be recovered from the payment**".

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8. Refer page No.10 of the tender conditions Clause B Deliverables

Sl.No.	Particulars	Quantity	Cost Rs.
1.	Lifting, leveling, and stacking of incoming garbage in orderly manner in the dumping yard as directed by the Engineer-in-Charge. The rate includes engagement of appropriate Earth Moving Machineries, Vehicles, Manpower, Fuel, Operator charges, all applicable Taxes, Labour Laws, Insurance, Incidental charges etc. (90% of the gross weight of the garbage disposed per day in the yard shall be considered for payment).	One Tonne	
	Total cost		

shall be read as

Sl.No.	Particulars	Quantity	Rate Rs.
1.	Lifting, leveling, and stacking of incoming garbage in orderly manner in the dumping yard as directed by the Engineer-in-Charge. The rate includes engagement of appropriate Earth Moving Machineries, Vehicles, Manpower, Fuel, Operator charges, all applicable Taxes, Labour Laws, Insurance, Incidental charges etc. (90% of the gross weight of the garbage disposed per day in the yard shall be considered for payment).	One Tonne	

9. Refer Page No.11 Payment Terms Clause B 9 a Sub Clause B 9 a (c) to be included as given below:

“(c) Payment delay on the part of the Municipality shall not be claimed by the concessionaire. The Performance Guarantee and EMD of the successful bidder shall be refunded only after the completion of work and after issue of completion certificate by the Competent authority”.

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10. Refer Page No.11 Penalty Clause B 9 b shall be added with the conditions that
"the Performance Guarantee and EMD shall be forfeited in case of such
termination of agreement due to failure of the concessionaire to meet the
garbage clearing duration".

11 Refer Page No.14 Clause B 29 "The successful tenderer shall furnish a Performance
guarantee 5% of the value of the total cost of the quoted amount considering the
average quantity of garbage as **250 TPD** for a period of one year from a
nationalized bank to ensure the satisfactory performance of item supplied. The
performance guarantee in the form of Demand Draft/Bankers Cheque/Pay
Order/FDR/bank guarantee shall be submitted as soon as the Contractors / Firms /
Individuals / Co-operative Societies receives letter of acceptance issued by the
Oulgaret Municipality. In case the performance of the work is not found
satisfactory, the Performance guarantee shall be forfeited and credited in
Oulgaret Municipal account"

shall be read as

"The successful tenderer shall furnish a Performance guarantee 5% of the value of
the total cost of the quoted amount considering the average quantity of garbage as
250 TPD for a period of one year from a nationalized bank to ensure the
satisfactory performance of item supplied. The performance guarantee in the form
of Demand Draft/Bankers Cheque/Pay Order/FDR/bank guarantee shall be
submitted as soon as the Contractors / Firms / Individuals / Co-operative Societies
receives letter of acceptance issued by the Oulgaret Municipality. In case the
performance of the work is not found satisfactory, the Performance guarantee **and**
EMD shall be forfeited and credited in Oulgaret Municipal account".

12. Refer Page No.14 Clause B 33 of the tender conditions "The contractor shall utilize
machineries like JCB, dozer, loaders etc., which are in good working condition and
such machineries shall be fairly new one purchased within last four years. Copies
RC and FC of the machineries, duly attached, shall be submitted to Oulgaret
Municipality before execution of contract. If there is any break down in the
machineries, the contractor is liable to engage any other replacement
immediately at his own cost failing which Oulgaret Municipality shall engage such
machinery and the cost involved shall be deducted from the payment due to the
contractor"

Shall be read as

"The contractor shall utilize machineries like JCB, dozer, loaders etc., which are in
good working condition and such machineries shall be fairly new one purchased
within last four years. Copies RC and FC of the machineries, duly attached, shall
be submitted to Oulgaret Municipality before execution of contract. If there is


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any break down in the machineries, the contractor is liable to engage any other replacement immediately at his own cost **in consonance with clause No.8 (d)** failing which Oulgaret Municipality shall engage such machinery and the cost involved shall be deducted from the payment due to the contractor. **Only working machineries shall be parked in the yard”.**

The Tender Evaluation Committee directed to incorporate the above corrections in the NIT. With the vote of thanks delivered by the Commissioner, Oulgaret Municipality the Pre-bid Meeting came to an end.


30/1/19
The Commissioner
Oulgaret Municipality

To
All the Members of the Tender Evaluation Committee.