GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF INFORMATION AND PUBLICITY

No. 1220/DIP/Press/2012   Puducherry, dated: 27.02.2013

TENDER NOTICE

Sealed tenders are invited from the registered photo studios located in Pondicherry region for covering Government functions by taking photos and videos and for the supply of Colour photographs, CD, albums and video recorded version in DVD format to the Directorate of Information and Publicity, No. 18, Bellecombe Street, Puducherry 605001, for a period of two years from 1.4.2013 to 31.3.2015 as per the following specifications:

I. For the supply of Photographs in Good Resolution / CD

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Size of Photograph</th>
<th>Rate per copy of Colour Photograph</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>Passport Size</td>
<td></td>
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<tr>
<td>2.</td>
<td>6&quot; x 4&quot; - Cabinet Size</td>
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<td>3.</td>
<td>10&quot; x 8&quot; - Blow-Ups</td>
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<td>4.</td>
<td>12” x 8” size photographs</td>
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<tr>
<td>5.</td>
<td>12”x10” size photographs</td>
<td></td>
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<td>6.</td>
<td>20” x 30” size photographs</td>
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<td>7.</td>
<td>Rate for supply of photograph in CD* format *(10 photographs per CD of 6&quot; X 4&quot;)</td>
<td>Rs. _______ per CD</td>
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</tbody>
</table>

II. For the supply of album with the capacity of inducting maximum number of photographs of cabinet size:

a) 72 Photos Rs. _______
b) 108 Photos Rs. _______
c) 144 Photos Rs. _______
d) 180 Photos Rs. _______
e) 216 Photos Rs. _______
III. For Video Coverage:

Rate for video recording of Govt. functions and supplying the same in edited version in DVD format for approximately 30 minutes.

a) Original copy Rs. _______
b) Subsequent copy (per copy) Rs. _______

2. The sealed tenders should be superscribed as "Tender for Covering Government function by taking photos/videos and supply of Colour photographs with CD" and "Tender for the supply of album". The tenders should reach the undersigned on or before 15.03.2013 (Friday) at 3.00 P.M. and the same will be opened on the same day by 4.00 PM.

3. The Proforma published below shall be attached with the Tender.

4. The Undersigned has the right to reject any or all the tenders, without assigning any reasons thereof.

5. Tenders received after the due date and time will summarily be rejected.

Sd/-
K.T.ALAGIRI
DIRECTOR
**PROFORMA**

1. Name of the Photo/Video Studio :  

2. Address of the Studio/Shop :  
   
   Phone No. :  
   
   Cel. No. :  

3. Name and address of the proprietor of the Studio/shop :  
   
   Phone No. :  
   
   Cel. No. :  

4. Whether the Studio/shop has been registered under Municipality Trade License ? : Yes / No  

5. If yes, furnish the details of the registration viz. Year and date of the registration and enclose a copy of the registration certificate :  

6. Whether the license have been renewed or in Live? Please enclose the renewal evidence :  

7. No. of Still Cameras /Video cameras having in the Studio/shop :  

8. PAN of the Proprietor of the Studio/Shop :  

9. Annual financial statement for the last 3 years duly certified by the Auditor ie. Upto 31.3.2015 :  

   Signature of the Applicant