TENDER NOTICE

Sealed Tenders are invited from the reputed Manufacturers/Distributors/Dealers of Zinc sulphate, Magnesium Sulphate and Neem oil cake for the year 2013-14.

Tender schedules can be had from the Head Office on payment of Rs.500/- plus VAT 5 % in the form of demand draft payable to Managing Director, PASIC, Puducherry from 01.06.2013. Request for tenders through post will be received upto 10.06.2013 only. The last date for receipt of the tenders is 17.06.2013.

MANAGING DIRECTOR

TO
TENDER SCHEDULE FOR THE SUPPLY OF ZINC SULPHATE FOR THE YEAR 2013-14

1. Sealed tenders are invited from the reputed manufacturers/marketers for the supply of Zinc Sulphate to Puducherry/Karaikal/Mahe/Yanam regions for the year 2013-14 subject to the following terms and conditions:

2. The rates quoted should be valid upto 30.04.2014

3. The approximate quantity required for the year will be 100 MT

4. This Corporation will place split indents compared to overall requirements

5. The rates should be quoted for one MT in standard bags of 10 kgs, and 50 kgs. Capacities separately. The rates quoted should be inclusive of all taxes, transportation charges, loading and unloading charges on F O R destination basis to Puducherry/Karaikal/Mahe/Yanam.

6. The Schedule can be had from the Head Office, Thattanchavady, Puducherry-9 from 01.06.2013 on payment of Rs.500/- + 5 % VAT, by way of Demand draft drawn in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Tender Schedule through post can be obtained by sending the requisition along with the D.D. for an amount of Rs.500/- + 5 % VAT drawn in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Request for Tender Schedule through post received after 10.06.2013 will not be considered.

7. If the Tender Schedule is downloaded and rates are furnished then the Tender Schedule cost of Rs.500/- plus 5 % VAT has to be sent by way of Demand draft favouring the Managing Director, PASIC, Puducherry along with the tender in a separate cover superscribed as “Tender Schedule cost for the supply of Zinc Sulphate for the year 2013-2014”. If the Tender Schedule cost is not sent the tender rates will be rejected summarily.

8. An Earnest Money Deposit (EMD) of Rs.1,00,000/- (or) Bank guarantee to the equal amount shall be payable at the time of submission of tender by means of demand draft drawn in favour of the Managing Director, PASIC, Puducherry separately. The tender without EMD will be summarily rejected. The EMD of the unsuccessful tenderers will be returned immediately.

9. The vendor form and ECS mandate enclosed with the tender schedule must be duly filled in and sent alongwith the tenderers
The mode of selection is to accept the lowest rate and Standard quality as Per ISI specifications.

10. The material supplied should be of the following standards.
   a) Zinc content - 21%
   b) Should possess BIS certificate

11. Mode of payment: Settlement for supplies will be effected based on the analysis report. The cost of analysis shall be deducted in the payment. In case if the material supplied is found to be substandard, the contract is liable for cancellation exparte and the EMD/Security deposit will be forfeited for breach of terms and conditions of this tender. The supplier has to take back the materials at his own cost.

12. The Management reserves full right to accept, reject or cancel or postpone the finalization of the tenders without assigning any reasons depending upon the situation even after opening of the tenders.

13. Supply should be made based on valid supply order sent by this Corporation within one week’s time failing which the supply order stands cancelled.

14. The sealed cover superscribing “Tender for the supply of Zinc Sulphate for the year 2013-2014 should reach this office on or before 5.30 PM on 17.06.2013 along with the two samples of 500 gms. each to the Managing Director, PASIC, Thattanchavady, Puducherry-605009. The tenders will be opened on the next day 18.06.2013 by 3.00 PM in the presence of the tenders present at the time of opening the Tender.
1. Name & Address of the Manufacturer/marketers:

2. Address of the Manufacturing Unit:

3. Tender Schedule payment details:

4. Status of the tenderer Proprietor/Partnership:

5. PGST NO./TIN NO.: 
   CST NO.: 
   TNGST NO.: 
   PAN NO.(Copy to be enclosed):

6. Name of the Bank with branch:

7. Current Account No.

8. IFS Code No.: 
   (A cancelled cheque from the customer to be Obtained and attached)

9. Contact No.(Landline & Mobile):

10. Telephone No./Fax/E.mail address:

11. Manufacturing Licence no.(Copy to be enclosed):

12. Validity of the licence:

13. Production capacity per month:

14. Rate per MT inclusive of all taxes transportation:

   Charges FOR delivery for supply of 10 Kgs. 50 Kgs:

   Zinc Sulphate for Puducherry region: Rs.
   Karaikal region: Rs.
   Mahe region: Rs.
   Yanam region: Rs.

15. EMD remittance details Demand draft No.&Date:

   Name of the Bank & Branch Amount in Rs.:

I/we agree to abide by the terms and conditions prescribed by M/s.Puducherry Agro Service and Industries Corporation Limited, Puducherry.

SIGNATURE OF THE TENDERER
WITH FIRM SEAL.
PUDUCHERRY AGRO SERVICE AND INDUSTRIES CORPORATION LIMITED
TENDER SCHEDULE FOR NEEM OIL CAKE
(To be filled in by the Tenderer)
****

1. Name & Address of the Manufacturer/marketers:
2. Address of the Manufacturing Unit:
3. Tender Schedule payment details:
4. Status of the tenderer Proprietor/Partnership:
5. PGST NO./TIN NO.: CST NO.
   TNGST NO.
   PAN NO.(Copy to be enclosed):
6. Name of the Bank with branch:
7. Current Account No.
8. IFS Code No.: (A cancelled cheque from the customer to be obtained and attached)
9. Contact No.(Landline & Mobile):
10. Telephone No./Fax/E.mail address:
11. Manufacturing Licence no.(Copy to be enclosed):
12. Validity of the licence:
13. Production capacity per month:
14. Rate per MT inclusive of all taxes transportation:
   Charges FOR delivery for supply of Neem oil cake:
   Puducherry region:
   Karaikal region:
   Mahe region:
   Yanam region:
15. EMD remittance details Demand draft No.&Date:
   Name of the Bank & Branch Amount in Rs.:

I/we agree to abide by the terms and conditions prescribed by M/s.Puducherry Agro Service and Industries Corporation Limited,Puducherry.

SIGNATURE OF THE TENDERER WITH FIRM SEAL.

1. Sealed tenders are invited from the reputed manufacturers/marketers for the supply of Neem oil cake to Puducherry/Karaikal/Mahe/Yanam regions for the year 2013-14 subject to the following terms and conditions:

2. The rates quoted should be valid upto 30.04.2014.

3. The approximate quantity required for the year will be 600 MT

4. This Corporation will place split indents compared to overall requirements.

5. The rates should be quoted for one MT in standard bags of 50 kgs. capacities. The rates quoted should be inclusive of all taxes, transportation charges, loading and unloading charges on F O R destination Puducherry/Karaikal/Mahe/Yanam.

6. The Schedule can be had from the Head Office, Thattanchavady, Puducherry-9 from 30.05.2012 on payment of Rs.500/- + 5 % VAT, by way of Demand draft in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Tender Schedule through post can be obtained by sending the requisition along with the D.D. for an amount of Rs.500/- + 5 % VAT drawn in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Request for Tender Schedule through post received after 08.06.2012 will not be considered.

7. If the Tender Schedule is downloaded and rates are furnished then the Tender Schedule cost of Rs.500/- plus 5 % VAT has to be sent by way of Demand draft favouring the Managing Director, PASIC, Puducherry along with the tender in a separate cover superscribed as “Tender Schedule cost for the supply of Neem oil cake for the year 2013-2014”. If the Tender Schedule cost is not sent the tender rates will be rejected summarily.

8. An Earnest Money Deposit (EMD) of Rs1,80,000/- (or) Bank guarantee to the equal amount shall be payable at the time of submission of tender by means of demand draft drawn in favour of the Managing Director, PASIC, Puducherry separately. The tender without EMD will be summarily rejected. The EMD of the unsuccessful tenderers will be returned immediately.

9. The vendor form and ECS mandate enclosed with the tender schedule must be duly filled in and sent along with the tenderers

Contd….2
10. THE MODE OF SELECTION:
   a) The rates should be quoted in a separate cover along with three samples of 1 kg. Each in separate covers along with full address.

   b) The quotations along with the samples should reach this office on or before 17.06.2013.

   c) The samples will be tested in Government/Government approved Laboratories and on receipt of the analysis/test report. The tenderers will be called for opening of Analysis report. The date and time of opening of the analysis report will be intimated later.

   d) If the samples does not confirm to the following specifications for Neem oil cake for manuring the tenders (Commercial bid) quoted by the respective Manufacturers/marketers will be rejected at the opening stage itself.

11. The tender received without three samples will be treated as incomplete and are liable to be rejected.

12. THE MATERIAL SUPPLIED SHOULD BE OF THE FOLLOWING STANDARDS:

   DESCRIPTION:
   The material shall be of uniform texture, clean and free from adultrants, such as sand, dust and metallic pieces.

   SPECIFICATION:
   Requirements for Neem oil cake for manuring:

<table>
<thead>
<tr>
<th>SL.NO.</th>
<th>CHARACTERISTIC</th>
<th>REQUIREMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Moisture present by mass Maximum</td>
<td>Maximum 10%</td>
</tr>
<tr>
<td>2</td>
<td>Percentage of oil content Minimum</td>
<td>Minimum 7% to 8%</td>
</tr>
<tr>
<td>3</td>
<td>Water insoluble organic nitrogen, present by mass, on moisture free basis, Minimum.</td>
<td>Minimum 2.5%</td>
</tr>
<tr>
<td>4</td>
<td>Total Ash, present by mass Maximum</td>
<td>Maximum 13%</td>
</tr>
<tr>
<td>5</td>
<td>Acid insoluble ash, Present by mass on moisture free basis Maximum</td>
<td>Maximum 5%</td>
</tr>
</tbody>
</table>

13. MODE OF PAYMENT:
   Settlement for supplies made will be effected based on the analysis report. The cost of analysis shall be deducted in the payment. In case if the materials supplied is substandard, the contract is liable for cancellation experts and the EMD/SECURITY DEPOSIT will be forfeited for breach of Terms and conditions of this tenders. The supplier has to take back the materials at his own cost.

14. The Management reserves full right to accept, reject or cancel or postpone the finalization of the tenders without assigning any reasons depending upon the situation even after opening of the tenders.

15. Supply should be made based on valid supply order sent by this Corporation within one week’s time failing which the supply order stands cancelled.

MANAGING DIRECTOR
1. Name & Address of the Manufacturer/marketers:

2. Address of the Manufacturing Unit:

3. Tender Schedule payment details:

4. Status of the tenderer Proprietor/Partnership:

5. PGST NO./TIN NO.: 
   CST NO.: 
   TNGST NO.: 
   PAN NO.(Copy to be enclosed):

6. Name of the Bank with branch:

7. Current Account No.

8. IFS Code No.: 
   (A cancelled cheque from the customer to be obtained and attached)

9. Contact No.(Landline & Mobile):

10. Telephone No./Fax/E.mail address:

11. Manufacturing Licence no.(Copy to be enclosed):

12. Validity of the licence:

13. Production capacity per month:

14. Rate per MT inclusive of all taxes transportation:
   Charges F O R delivery for supply of Rate per MT

   Magnesium Sulphate for Puducherry region: Rs.
   Karaikal region: Rs.
   Mahe region: Rs.
   Yanam region: Rs.

15. EMD remittance details Demand draft No.&Date:
   Name of the Bank & Branch Amount in Rs. :

   I/we agree to abide by the terms and conditions prescribed by M/s. Puducherry Agro Service and Industries Corporation Limited, Puducherry.

SIGNATURE OF THE TENDERER
WITH FIRM SEAL
TENDER SCHEDULE FOR THE SUPPLY OF MAGNESIUM SULPHATE FOR THE YEAR 2013-2014

1. Sealed tenders are invited from the reputed manufacturers/marketers for the supply of Magnesium Sulphate to Puducherry /Karaikal /Mahe/Yanam regions for the year 2013-2014 subject to the following terms and conditions:

2. The rates quoted should be valid upto 30.04.2014

3. The approximate quantity required for the year will be 50 MT

4. This Corporation will place split indents compared to overall requirements

5. The rates should be quoted for one MT in standard bags of 50 kgs Capacities. The rates quoted should be inclusive of all taxes, transportation charges, loading and unloading charges on F O R destination Puducherry/Karaikal/Mahe/Yanam.

6. The Schedule can be had from the Head Office, Thattanchavady, Puducherry-9 from 01.06.2013 on payment of Rs.500/- + 5 % VAT, by way of Demand draft drawn in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Tender Schedule through post can be obtained by sending the requisition along with the D.D. for an amount of Rs.500/- + 5 % VAT drawn in favour of the Managing Director, PASIC, Puducherry payable at Puducherry. Request for Tender Schedule through post received after 10.06.2013 will not be considered.

7. If the Tender Schedule is downloaded and rates are furnished then the Tender Schedule cost of Rs.500/- plus 5 % VAT has to be sent by way of Demand draft favouring the Managing Director, PASIC, Puducherry alongwith the tender in a separate cover superscribed as “Tender Schedule cost for the supply of Magnesium Sulphate for the year 2013-14”. If the Tender Schedule cost is not sent the tender rates will be rejected summarily.

8. An Earnest Money Deposit (EMD) of Rs.15,000/- (or) Bank guarantee to the equal amount shall be payable at the time of submission of tender by means of demand draft drawn in favour of the Managing Director, PASIC, Puducherry separately. The tender without EMD will be summarily rejected. The EMD of the unsuccessful tenderers will be returned immediately.

9. The vendor form and ECS mandate enclosed with the tender schedule must be duly filled in and sent alongwith the tenderers

Contd……..2
10. The mode of selection is to accept the lowest rate and standard quality as per ISI specifications.

11. The material supplied should be of the following standards.
   a) Magnesium content - 16%
   b) Should possess BIS certificate

12. Mode of payment: Settlement for supplies will be effected based on the analysis report. The cost of analysis shall be deducted in the payment. In case if the material supplied is found to be substandard, the contract is liable for cancellation exparte and the EMD/Security deposit will be forfeited for breach of terms and conditions of this tender. The supplier has to take back the materials at his own cost.

13. The Management reserves full right to accept, reject or cancel or postpone the finalization of the tenders without assigning any reasons depending upon the situation even after opening of the tenders.

14. Supply should be made based on valid supply order sent by this Corporation within one week’s time failing which the supply order stands cancelled.

15. The sealed cover superscribing “Tender for the supply of Magnesium Sulphate for the year 2013-14 should reach this office on or before 5.30 PM on 17.06.2013 alongwith the two samples of 500 gms. each to the Managing Director, PASIC, Thattanchavady, Puducherry-605009. The tenders will be opened on the next day 18.06.2013 by 4.00 PM in the presence of the tenders present at the time of opening the Tender.
VENDOR REGISTRATION APPLICATION

<table>
<thead>
<tr>
<th>CATEGORY CODE</th>
<th>DESCRIPTION</th>
<th>Vendor Code</th>
<th>Date of Registration</th>
<th>Date of Deletion</th>
<th>Introduction by</th>
<th>Valued by &amp; Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The portion below is to be filled in by the vendor

Name of the vendor full:-

<table>
<thead>
<tr>
<th>Address</th>
<th>Telephones (s)</th>
<th>Email, Fax &amp; Telegram</th>
<th>Person(s) to be contacted (Name and designations)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OFFICE

<table>
<thead>
<tr>
<th>Address for sending Purchase order / cheques etc. (Pl. Tick)</th>
<th>Office</th>
<th>Works</th>
<th>Weekly off for works</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Items Manufactured / Service Offered

<table>
<thead>
<tr>
<th>Items / Service Interested in supplying /</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>Type of company (Pl, Tick)</td>
</tr>
<tr>
<td>---------------------------</td>
</tr>
<tr>
<td>□ Pvt. Ltd.</td>
</tr>
<tr>
<td>□ Public Sector</td>
</tr>
<tr>
<td>□ Proprietary</td>
</tr>
<tr>
<td>□ Contractor</td>
</tr>
<tr>
<td>□ Large Scale/</td>
</tr>
</tbody>
</table>

Registration number (whichever is applicable)  

<table>
<thead>
<tr>
<th>Small scale Industries</th>
<th>Directorate of Industries</th>
<th>Date of commencement of MFG</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>C.S.T. No.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>S.T. No.</td>
</tr>
</tbody>
</table>

Total capital employed  

<table>
<thead>
<tr>
<th>Total capital employed Rs.</th>
<th>Excise duty Applicable YES / NO</th>
</tr>
</thead>
</table>

Annual Sales Turnover for last three years  

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualification</th>
<th>Experience Yrs.</th>
<th>Year</th>
<th>2009-2010</th>
<th>2010-2011</th>
<th>2011-2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

Business Commenced with PASIC  

<table>
<thead>
<tr>
<th>Year</th>
<th>Name of the Depts Dealt with</th>
<th>Bank Account No.</th>
<th>IFSC Code No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Name & Address of Bankers  

<table>
<thead>
<tr>
<th>Name and Address of associate companies &amp; other manufacturing units</th>
<th>PASIC Vendor Code</th>
<th>Items MFD / DEALT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Cont. p. /3
<table>
<thead>
<tr>
<th>Production Facilities</th>
<th>Shift worked / day (Pl. Tick)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total manpower employed</td>
<td></td>
</tr>
<tr>
<td>Managerial</td>
<td>One</td>
</tr>
<tr>
<td>Supervisory</td>
<td>Two</td>
</tr>
<tr>
<td>Office Staff</td>
<td>Three</td>
</tr>
<tr>
<td>Work man</td>
<td></td>
</tr>
</tbody>
</table>

**Total floor space in sq. mts.**

<table>
<thead>
<tr>
<th>Coverage</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered</td>
<td></td>
</tr>
<tr>
<td>Uncovered</td>
<td></td>
</tr>
</tbody>
</table>

**Details of Machinery, Instruments and other equipments**

(Use additional, pages)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description</th>
<th>Capacity</th>
<th>Marks (Name, Year)</th>
<th>Nos.</th>
<th>Remarks</th>
</tr>
</thead>
</table>

**Reputed companies and Govt. Department with whom Registered as approved supplier:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name and Address</th>
<th>Since (Year)</th>
</tr>
</thead>
</table>

**Declaration by Director / Partner / Proprietor**

I declare that the information furnished above is correct to the best of my knowledge, I undertake to inform you at the earliest any change in details mentioned above.

(Signature and Date)

**Rubber Stamp**

Name.................................................................

DESIGNATION......................................................

Cont. p. /4
# VENDOR EVALUATION

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Attributes</th>
<th>RATING</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>A</td>
<td>B</td>
</tr>
<tr>
<td>1.</td>
<td>Quality Control Methods and Technical Competence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Managerial Competence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Financial Status</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Plant &amp; Machinery Layout</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Material Heading &amp; Storage</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## CONCLUSION

<table>
<thead>
<tr>
<th>Assessed by</th>
<th>Reviewed by</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Sign. &amp; Date)</td>
<td>(Sign. &amp; Date)</td>
<td>(Sign. &amp; Date)</td>
</tr>
</tbody>
</table>
E C S P R O F O R M A

Name of the Customer/Service Provider:

Full Address with Pin code:

TIN No. / CST No./TNGST No.:

PAN No. (Copy of PAN Card to be attached):

Name of Bank with Branch:

Account No.:

IFS Code No. (A cancelled cheque from the customer to be obtained and attached):

Contact No. (Landline & Mobile):

Note: Section-wise customer data-base are to be collected by the sections concerned, compiled neatly in Excel format (as below) and furnished alongwith copies of Proforma obtained from them.

SECTION:

<table>
<thead>
<tr>
<th>Sl.No</th>
<th>Name of customer</th>
<th>Bank Name &amp; Branch</th>
<th>Current Account No.</th>
<th>IFSC Code No.</th>
</tr>
</thead>
</table>

