Short Tender Notice

Sub: PASIC – Designing of Official website – Rate Particulars – Called for – Reg. ** *

The Corporation desires to Design a new official website in lieu of the existing website, - www.pasicpondy.com with the following specifications. Hence, interested eligible - Companies/Firms/Agencies/ Individuals are requested to quote their lowest rates, inclusive - of all taxes and duties. -

**SCOPE OF WORK**

1. WEBSITE REQUIREMENTS
   ✓ Least site opening time
   ✓ Clean and professional design
   ✓ Search engine friendly website
   ✓ Website reflect our organizational indent
   ✓ Browser Compatibility
   ✓ Security of website

2. FUNCTIONALITY TO BE COVERED IN WEBSITE
   a. - To design and develop the website as per GOI guidelines in Tamil and English versions with completely CMS (Content Management System) Driven.
   b. - Two broad components -
      ✓ Visitor section -
      ✓ Administrator section -

**Visitor Section**

1. Landing/Home Page with both English and Tamil version
2. Tamil Content: The Tamil Content should be in Unicode compatible font.
3. Brief about PASIC, including individual sector Activity. (High per link)
4. Tender Forms
5. Circulars & Notice
6. Stock Status
7. Subsidy Status
8. Balance Sheet
9. Rate Particulars
10. RTI information
11. Suggestion Box
12. Photo Gallery
13. Downloads
14. FAQ
15. Feedback
16. Important Links to other Websites
17. Banners and Advertisements
18. Site Map

**Administrator Section**

1. Secure Login : Admin section must be protected by username and password.
2. To prepare the administrative section of the website for bilingual content
3. At database level also password should be stored in encrypted format.
5. Content can be updated in Database for each Link
6. Meta Data: For each content the admin should specify the metadata
7. Complete Management of Discussion Forum

**Technology Used**

The new website for PASIC should be developed under CMS platform. The operating system requirements at Server should be Linux.

3. ***ACCEPTANCE CRITERIA/ DELIVERABLES***

   a. Web site Setup/Installation, Maintenance Guidelines
   b. Source Code for Dynamic components
   c. Hand Holding for Data Updation
   d. Maintenance/bug fixing for one year

**Terms and Conditions**

1. The last date for receipt of Sealed Tenders addressed to the Managing Director, PASIC, Thattanchavady, Puducherry will be not **later than 5.00 pm on 05-09-2014** at the office standard time.

2. The lowest Price should be quoted with maximum discount possible and inclusive of all taxes viz. Excise Duty and VAT, as applicable for the wholly owned Govt. of Puducherry undertaking, or equal to the DGS&D rates.

3. Website should be maintained at free of cost for a period of one year from the date of hosting of **official Website** and maintenance should be rendered as and when required, as per the terms and condition accepted.

4. The prices to be quoted shall be ‘Firm’ in all respects.

5. The M.D., PASIC reserves his absolute rights not to bind himself to assign the work to the extent found in the schedule, if they are not required and further subject to the Government policy / orders.

6. The M.D. PASIC is the Authority to cancel suo moto any/ all Sealed Quotation(s) without assigning reasons whatsoever before, during and after, opening of the Tenders.

*(Dr.A.RAMAMOURTI)*

**MANAGING DIRECTOR**