"E-Tenders" are invited ONLY from established manufacturers/suppliers for the supply of aluminium caps to suit 180ml and 750ml glass bottles.

1. Tenderers should submit their tender online at the Government website [www.pudutenders.gov.in](http://www.pudutenders.gov.in) Tender Fee of Rs.2,000/- and requisite EMD amount of Rs.2,00,000/- are to be paid through internet/online mode only. The facility for the same is available in the tender portal itself. No other form of remittance shall be accepted.

2. The Tender details, and ‘Terms and Conditions’ may also be downloaded from the website [www.py.gov.in](http://www.py.gov.in) and [http://pdl.puducherry.gov.in](http://pdl.puducherry.gov.in) for reference only. Tenders will be processed online only.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Subject</th>
<th>Date and time</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Bid submission start date</td>
<td>03/08/2015 at 10.00 A.M.</td>
</tr>
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<td>2</td>
<td>Last date of Submission of Tender online</td>
<td>26/08/2015 at 12.00 noon</td>
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<td>3</td>
<td>Date of opening of technical bid online by the Committee</td>
<td>26/08/2015 at 2.00 P.M.</td>
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<tr>
<td>4</td>
<td>Date of opening of financial bid online by the Committee</td>
<td>26/08/2015 at 4.00 P.M</td>
</tr>
</tbody>
</table>

Place & Date: Puducherry. 19-06-2015.
Detailed E-Tender Schedule
Supply of Aluminium Caps
D-3:XX

Rs. 2,000/-
PUDUCHERRY DISTILLERIES LIMITED
(A Government of Puducherry Undertaking)

R.S.No.144 & 145, Ariyapalayam, Villianur, Puducherry 605 110.
Phone No: 2667578 & 2666844. Fax: 0413-2661556
E-mail: pdl@dataone.in  Website: www.pdl.puducherry.gov.in

DETAILED TENDER CONDITIONS

1. GENERAL

1.1 E-tenders are invited for the supply of Aluminium Caps 28mm PP caps to suit 750ml glass bottles and 25mm PP caps to suit 180ml glass bottles, for our Arrack Blending and Bottling Plant at Ariyapalayam Village in Villianur Commune, Puducherry. This unit is situated on the National Highway No.45-A, at a distance of about 10 kms from Puducherry and 30 kms from Villupuram.

2. SCOPE OF SUPPLY

2.1 SUPPLY OF ALUMINIUM BOTTLE CAPS

2.1.1. The tenderer should supply about 2,00,000 numbers of 28 mm aluminium caps to suit 750ml bottles and about 20,00,000 numbers of 25mm caps to suit 180ml glass bottles in the first month and such quantities for the subsequent months as per supply schedules issued by the Company. The normal requirement of caps during the contract period will be about 20 lakhs in case of 28mm caps, and about 250 lakhs in case of 25mm caps. However, the actual supply schedule will be based on our requirement from time to time. The 750 ml bottle specifications mentioned in the para 2.1.2 and Annexure II are to be considered for the basic design of 28mm caps. The 180 ml bottle specifications mentioned in the para 2.1.3 and Annexure I are to be considered for the basic design of 25mm caps. The proposed cap should have golden yellow base and maroon colour lettering in the first lot and the company has the right to alter the two colours in the subsequent batches. The cap should have the brand name of the product and the Company’s emblem on the flat surface and other details on the cylindrical surface of the cap as shown in the Annexures III and IV respectively. The tenderer should furnish necessary design details of their bottle cap in their offer.
2.1.2  750 ml GLASS BOTTLE (28mm neck finish)

<table>
<thead>
<tr>
<th>Specification</th>
<th>Measurement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shape</td>
<td>Round</td>
</tr>
<tr>
<td>Colour</td>
<td>Flint</td>
</tr>
<tr>
<td>Filling Capacity</td>
<td>750 +/- 7.0 ml</td>
</tr>
<tr>
<td>Brimful Capacity</td>
<td>767 +/- 7.0 ml</td>
</tr>
<tr>
<td>Approximate Weight</td>
<td>450 +/- 15 gms.</td>
</tr>
<tr>
<td>Over all height</td>
<td>275 +/- 2.0 mm</td>
</tr>
<tr>
<td>Outer diameter</td>
<td>76.5 +/- 1.5 mm</td>
</tr>
<tr>
<td>Inner diameter</td>
<td>75.5 +/- 1.5 mm</td>
</tr>
<tr>
<td>Finish</td>
<td>28 mm PP Std.</td>
</tr>
</tbody>
</table>

2.1.3  180 ml GLASS BOTTLE (25mm neck finish)

<table>
<thead>
<tr>
<th>Specification</th>
<th>Measurement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shape</td>
<td>Flat</td>
</tr>
<tr>
<td>Colour</td>
<td>Flint</td>
</tr>
<tr>
<td>Filling Capacity</td>
<td>180 +/- 3.5 ml</td>
</tr>
<tr>
<td>Brimful Capacity</td>
<td>187 +/- 3.5 ml</td>
</tr>
<tr>
<td>Approximate Weight</td>
<td>160 +/- 7 gms.</td>
</tr>
<tr>
<td>Over all height</td>
<td>144.0 +/- 1.5 mm</td>
</tr>
<tr>
<td>Major dimension</td>
<td>74.5 +/- 1.5 ml</td>
</tr>
<tr>
<td>Minor dimension</td>
<td>35.0 +/- 1.5 mm</td>
</tr>
<tr>
<td>Finish</td>
<td>25 mm Pilfer Proof</td>
</tr>
</tbody>
</table>

2.3. COMMENCEMENT OF SUPPLY

The contractor should commence the supply of aluminium caps within fifteen days repeat fifteen days from the date of issue of supply schedule. The Managing Director has the right to cancel the supply order forthwith with all attendant penalties against defaulter(s) and award the supply order to the next eligible tenderer. The supplies made by the contractor which are not as per our specifications mentioned in the tender schedule will be liable for rejection. The Company will not take any responsibility for the losses or damages suffered by the contractor on account of rejection.

3. OFFER

3.1 The Tender shall be submitted only if the Tenderer is agreeable to all the terms and conditions of this Tender. Tenders are to be submitted through e-procurement platform at https://pudutenders.gov.in, only. Tenders submitted in any other form will not be accepted.

3.2 SUBMISSION OF TENDER FEE and EMD :

3.2.1 The tenderer shall pay a sum of Rs. 2,000/- towards Tender Fees and a sum of Rs.2,00,000/- (Rupees Two lakhs only) as Earnest Money Deposit for the supply of Aluminium Caps through online mode only.

3.2.2 There is no exemption for the payment of EMD.

3.2.3 The facility for online payment is available in the tender portal. The list of banks through which the transaction could be carried out is given in Annexure -V
3.2.4 The EMD of the unsuccessful tenderer will be refunded automatically to the tenderer by the portal to the tenderer’s source account at appropriate stages.

3.3. INSTRUCTIONS TO TENDERERS FOR ONLINE SUBMISSION OF E-TENDER

3.3.1. The Tenderers who are interested in bidding can download tender documents from https://pudutenders.gov.in, www.pdl.puducherry.gov.in, www.py.gov.in

3.3.2. Tenderers who wish to participate in this tender will have to register on https://pudutenders.gov.in. To participate in online tenders, Tenderers will have to procure Digital Signature Certificate as per Information Technology Act-2000 using which they can sign their electronic bids. Tenderers can procure the same from any CCA approved certifying agency i.e. TCS, safe-crypt, Noode etc. or they may contact e-Procurement Cell, Government of Puducherry for further assistance.

Contact No. 0413-2220225, Toll free no. 1800 233 7315
(Help desk 10 A.M. to 6 P.M. on all working days)
e-mail: eproc@puducherry.gov.in; eprocurementpondy@gmail.com
Address: e-Procurement Cell, III Floor, Goubert Avenue, Chief Secretariat, Puducherry.

3.3.3. Tenderers who already have a valid Digital Signature Certificate need not procure a new Digital Signature Certificate

3.3.4. Before electronically submitting the tenders, it should be ensured that all the tender papers including conditions of contract are ready in digital form and in requisite file formats. Generally accepted formats are .pdf, .xls, .jpg etc.

3.3.5 Tenderers desirous of taking part in the tender shall log in to the e-procurement website and select tender for the supply of aluminium caps. The tenderer will be directed to the payment gateway of SBIePay where the payment through internet banking can be made for the tender fees and Earnest Money Deposit. The list of banks available for transaction are given in Annexure V.

3.3.6. Training for the bidders on the usage of e-Tendering system is also being arranged by Puducherry Distilleries Ltd., on regular basis. Bidders interested for training may contact e-Procurement Cell, Government of Puducherry for booking the training slot.

3.3.7. Bidders are also advised to refer “Bidders manual” available under “Download” section of e-procurement portal https://pudutenders.gov.in for further details about the e-tendering process

3.4 FILLING OF E-TENDERS

3.4.1 Tenders should be duly filled in (on the assigned space), duly signed with the digital signature and submitted online. All mandatory fields marked with (*) have to be filled by the tenderers.
3.5 THE TECHNICAL BID SHALL CONTAIN THE DOCUMENTS LISTED HEREUNDER.

The Tenderers are requested to upload the following three documents in Cover details of Cover No. 1 in the e-tender format and the supported file format is .pdf

3.5.1 The scanned copy of the duly signed Tender Consent form agreeing the terms and conditions of the tender conditions.

3.5.2 The scanned copy of VAT / Firm registration certificate.

Note:

3.5.3 The originals of the scanned copy of documents wherever placed shall be brought when called for by the committee for verification failing which the tenderer will be treated as non-responsive and the tender is liable for rejection.

3.5.5 The documents once submitted will not be returned to the tenderer.

3.5.7 It may be noted that, in this technical bid portion, **no price / cost / financial bid is to be uploaded**. If any of these is found in the technical bid, the tender will be rejected summarily.

3.6 THE FINANCIAL BID (BOQ) SHALL CONTAIN THE FOLLOWING:

3.6.1 Tender Offer form (BOQ) - Total per piece price quoted shall be entered by the tenderer in the prescribed excel sheet.

3.6.2 The rate should be quoted in rupee only and must be expressed in figures and in words (English).

3.6.3 The rate per piece cap is to be quoted on *F.O.R basis (landed cost)* inclusive of Sales Tax, VAT, Excise Duties and any other tax or duties etc., either Central or state, handling, loading, unloading etc., in respect of the supply shall be payable by the tenderer. The price tendered should be inclusive of all taxes mentioned above and the Company will not be responsible for or entertain any claim, whatsoever, in this respect.

3.6.4 The rates should be typed in the space provided ONLY in the BOQ format online.

3.6.5 No representation towards upward revision of rates will be allowed. Ex-works rates offered by the firm are not acceptable and such tenders will be summarily rejected. The rates should be quoted F.O.R delivery at Puducherry Distilleries Ltd., Ariyapalayam, Villianur, Puducherry.

Note:

3.6.6 The bid shall contain only the price list. Any discrepancy in this regard will cause the rejection of Price list.
3.6.7 In the event of any discrepancy in respect to the rates quoted, the “Company” reserves the right to accept or reject the tender.

4. SECURITY DEPOSIT

The successful tenderer shall deposit an amount equal to 5% of his tendered value as Security Deposit, within seven days of issue of the supply order of his tender, for the due and faithful fulfillment of the contract. The Security Deposit may be furnished by means of Bank Guarantee executed in favour of Puducherry Distilleries Limited, from a nationalised bank for a period of one year from the date of signing of agreement or for any period or further period as the management of Puducherry Distilleries Ltd. may require. Small Scale Industries Units are not exempted from the remittance of this Security Deposit.

5. WARRANTY

The tenderer under this warranty clause shall be liable to replace all the items of supplied caps which do not meet the specifications mentioned in Annexure III and IV.

6. MODE OF PAYMENT

6.1 No advance would be granted by the Company for effecting the supply.

6.2 Payment for the supply of caps will be made within a period of fortnight on receipt of the materials at our end in good and satisfactory condition fulfilling our specification.

7. TRANSPORTATION AND INSURANCE CHARGES

The aluminium caps in five ply-corrugated boxes inside thick polythene cover should be delivered by the supplier at Puducherry Distilleries Ltd., Ariyapalayam, Puducherry. The supplier should make his own arrangement for transport and insurance for the supply of materials in good condition at our end. The total price to be quoted in the tender should be inclusive of transport, handling and insurance etc.

8. SALES TAX, EXCISE DUTIES & OTHER TAXES

Sales Tax, VAT, Excise Duties and any other tax or duties etc., either Central or state, in respect of the supply shall be payable by the tenderer. The price tendered should be inclusive of all taxes mentioned above and the Company will not be responsible for or entertain any claim, whatsoever, in this respect. The Company will issue Form ‘C’ as prescribed in the Central Sales Tax Act.

9. RIGHT TO ACCEPT OR REJECT TENDER AND TO POSTPONE THE LAST DATE FOR RECEIPT AND / OR OPENING OF TENDER

9.1 The right in respect of acceptance of tender will rest with the Company. The Company, however, does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason whatsoever. The whole supply may be split up between two or more suppliers or
accepted in part and not entirely if considered expedient. The Company, through any of its officials, shall have the right to negotiate with any of the tenderers and arrive at an amount other than the one mentioned in the tender.

9.2 The Company shall have the right to postpone the last date for receipt and/or opening of tenders and may do so without assigning any reason whatsoever.

10. CONTRACT PERIOD

The price quoted in the tender should remain valid for a period of one year from the date of entering into the agreement. The Company may extend the period for further period of one month on the same terms and conditions.

11. ADDENDA

Addenda, if any, to this Detailed Tender Conditions may be issued prior to the date of last date of submission of tender, if found necessary.

12. AGREEMENT

The successful tenderer shall be required to execute an Agreement stipulating all the conditions mentioned here within 7 (seven) days from the date of issue of LETTER OF ACCEPTANCE, after furnishing the required Security Deposit. In the event of failure on the part of the successful tenderer to sign the agreement within the above stipulated period, the Earnest Money Deposit will be forfeited and the acceptance of the tender shall be considered as cancelled. The Contract shall be deemed final only when the Agreement is signed. The supplier shall also be liable to compensate the Company, for the difference in price amount in allotting the supply in favour of any other party for effecting the supply.

13. RIGHT TO TERMINATE CONTRACT

13.1 The Managing Director shall be entitled to terminate and discharge the contract, without prejudice to other rights and remedies available to him, if the contractor becomes insolvent or fails and / or neglects to effect the supply or delays the supply without reasonable cause.

13.2 In case of termination of the contract by the Managing Director owing to the default on the part of the contractor, the Managing Director shall be entitled to appoint a new contractor or contractors to effect the supply and the contractor hereunder shall in such a case lose and forfeit all his rights and interest whatsoever on this contract, and the excess amount that the Company may incur be recovered from such defaulting contractor in getting the supply during the contract period.

14. ALTERATIONS IN SPECIFICATION AND DESIGNS:

The Managing Director, Puducherry Distilleries Limited shall have power to make any alteration in, omission from or additions or substitutions for the original specification and the tenderer shall be bound to effect the supply in accordance with the modified specifications.
15. PRICE ESCALATION

No request for price escalation will be entertained under any circumstances and the price quoted in the tender shall be final. The supplier is not entitled for any additional payment over and above the amount specified in the agreement and on any account the supplier is not entitled for any additional payment towards escalation in the price quoted by him.

16. PENAL CLAUSE

If the contractor fails to supply or to comply with all or any of the terms and conditions of the contract it shall be open for the Managing Director, Puducherry Distilleries Limited or any person authorised by him on his behalf to effect the supply through any other supplier/contractor and to collect from the defaulting contractor the losses sustained on this. In addition to the above the Security Deposit and amount payable to him will be forfeited. The decision of the Managing Director, Puducherry Distilleries Limited shall be final and conclusive in this regard and binding upon the contractor thereto and shall not be open to question or disputes upon any ground whatsoever.

17. SETTLEMENT OF DISPUTES BY ARBITRATION:

In case of any dispute that may arise out of this tender and contract, the same will be at the jurisdiction of Pondicherry only.

18. EVALUATION OF TENDER :

18.1 The technical tender and other documents will be evaluated as per the time schedule given below

<table>
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<tr>
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{If these days happen to be a holiday, the next working day will be the date for these items}

18.2 Tenderers are requested to stick on to the date and time specified strictly. Tenders will be accepted only if submitted in the prescribed manner. Tenderers are requested to read the instructions help for tenderers, information about Digital Signature Certificate, resources required and bidder’s manual kit at the home page of the website https://pu dutenders.gov.in before submission of tender through online.
19. ACCEPTANCE OF TENDERS

The tender shall remain open for acceptance for sixty days from 26.08.2015. The Company reserves the right to accept or reject either whole or any part of tender without assigning any reason and this shall not be a matter of dispute under any circumstances.

Puducherry
19.06.2015

MANAGING DIRECTOR
TENDER SCHEDULE CONSENT FORM

I/We have read and examined the notice inviting tender, Cap Specification Annexures, conditions, and all other contents in the tender document for the tender.

I/We hereby tender submitting our tender for the supply of Aluminium caps to Puducherry Distilleries Limited within the time specified in Schedule.

I/We agree to keep the tender open for **Sixty (60) days** from the **date of opening of tenders** thereof and not make any modifications in its terms and conditions.

A sum of Rs.2,00,000/- has been paid on-line as earnest money. If I / We fail to comply the terms and conditions of the tender, the **Managing Director, Puducherry Distilleries Limited, Puducherry** or his successors in the Company shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely otherwise the said earnest money shall be retained by him towards security deposit to execute the Agreement referred to in the tender documents upon the terms and conditions of the tender.

I/We agree for the condition, if the contractor when approved fails to supply or to comply with all or any of the terms and conditions of the contract it shall be open for the Managing Director, Puducherry Distilleries Limited or any person authorised by him on his behalf to effect the supply through any other supplier/tenderer/contractor and to collect from the defaulting contractor the losses sustained on this contract. In addition to the above, the Security Deposit and amount payable to me/us will be forfeited. The decision of the Managing Director, Puducherry Distilleries Limited shall be final and conclusive in this regard and binding upon the contractor thereto and shall not be open to question or disputes upon any ground whatsoever.

Dated……………………... Signature of Tenderer with seal

Postal Address:
ANNEXURE -I

TO BE ENGRAVED ON THE BACK SIDE

TO BE ENGRAVED ON THE FRONT SIDE

Country Breeze

750 ml
Annexure - III

ROPP CAP FOR 180 ML BOTTLE

Size: 25mm

Blended & Bottled in the Excise Bonded warehouse of
PUDUCHERRY DISTILLERIES LTD.,
Ariyapalayam, Villianur - 605 110.

(For Sale in the Puducherry State only)

SPECIFICATIONS

Cap Material: Aluminium
Thickness: 0.2 mm ± 10%
Liner Material: EPE Food Grade
Liner Thickness: 1.6 to 1.8 mm
Annexure - IV

ROPP CAP FOR 750 ML BOTTLE  Size: 28mm

Blended & Bottled in the Excise Bonded warehouse of
PUDUCHERRY DISTILLERIES LTD.,
Ariyapalayam, Villianur - 605 110.

(For Sale in the Puducherry State only)

SPECIFICATIONS

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<tr>
<th>Cap Material</th>
<th>Aluminium</th>
</tr>
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<tbody>
<tr>
<td>Thickness</td>
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<tr>
<td>Liner Material</td>
<td>EPE Food Grade</td>
</tr>
<tr>
<td>Liner Thickness</td>
<td>1.6 to 1.8 mm</td>
</tr>
</tbody>
</table>
Annexure – V

LIST OF BANKS AVAILABLE IN SBIePAY

1. State Bank of India
2. State Bank of Bikaner & Jaipur
3. State Bank of Hyderabad
4. State Bank of Mysore
5. State Bank of Patiala
6. State Bank of Tranvancore
7. Bank of Maharashtra
8. Corporation Bank
9. Dena Bank
10. Indian Bank
11. Oriental Bank of Commerce
12. United Bank of India
13. Vijaya Bank
14. City Union Bank
15. Catholic Syrian Bank
16. Federal Bank
17. ING Vysya Bank
18. Jammu & Kashmir Bank
19. Karur Vysya Bank
20. South Indian Bank
21. Tamilnadu Mercantile Bank
22. DCB Bank
23. Lakshmi Vilas Bank
24. Punjab & Sind Bank
25. IDBI Bank
26. Indusind Bank
27. Syndicate Bank
28. UCO Bank
29. Andhra Bank
30. Bank of India