

PUDUCHERRY DISTILLERIES LIMITED

(A Govt. of Puducherry Undertaking)

GSTIN: 34AAACP1909J1ZL
RS No. 144 & 145, Ariyapalayam,
Villianur, PUDUCHERRY, 605 110.
Web: <https://pdlindia.in>

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NOTICE INVITING E-TENDER FOR SUPPLY AND INSTALLATION OF FURNITURE ITEMS (4 SEATER CLASS ROOM INTEGRATED TABLE/DESK & BENCH) IN GOVERNMENT SCHOOLS AT VARIOUS LOCATIONS IN PUDUCHERRY UT, UNDER PDL CSR ACTIVITIES.

“E-Tenders” are invited from established Manufacturers for the Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT, under PDL CSR activities.

1. Tenderers should submit their tender online at the Government website <https://pudutenders.gov.in>. Payment of Tender Fee of Rs.1,000/- and EMD for an amount of Rs. 75,000/- are to be paid through Internet Banking or NEFT/RTGS mode only. The facility for the same is available in the tender portal itself. No other form of remittance shall be accepted.
2. The Tender details, and ‘Terms and Conditions’ may also be downloaded from the website www.py.gov.in and <https://pdlindia.in> for reference only. Tenders will be processed online only.

Sl. No.	Subject	Date and time
1	Bid submission start date	16/10/2026 at 10.00 A.M.
2	Last date of Submission of Tender online	04/11/2026 at 12.00 Noon
3	Date of opening of technical bid online by the Committee	04/11/2026 at 2.00 P.M.

Place & Date: Puducherry, 14/10/2026.

MANAGING DIRECTOR

ABBU: E4/2026



PUDUCHERRY DISTILLERIES LIMITED

(A Government of Puducherry Undertaking)

**R.S.No.144 & 145, Ariyapalayam,
Villianur, Puducherry – 605110.**

WORKING TIME: 9.00 AM TO 5.00 PM

(EXCEPT SUNDAY/PUBLIC HOLIDAYS)

E-TENDER DOCUMENT

(TWO COVER SYSTEM)

**SUPPLY AND INSTALLATION OF FURNITURE ITEM (4 SEATER CLASS ROOM
INTEGRATED TABLE/DESK & BENCH) IN GOVERNMENT SCHOOLS AT
VARIOUS LOCATIONS IN PUDUCHERRY UT, UNDER PDL CSR ACTIVITIES.**

Tender Reference Number: PDL/ABBU/CSR/FURNITURE/2026-27/1

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1. NOTICE INVITING TENDER (NIT)

1.1. INTRODUCTION

Puducherry Distilleries Ltd (PDL) is a Government of Puducherry Undertaking unit registered under the Indian Companies Act, 1956. The Company is engaged in the business of Production, Bottling and Selling of Arrack (*Country Liquor*) to Licensed Arrack Shops Vendors in Puducherry, Karaikal region. The Arrack Blending and Bottling Unit at Ariyapalayam, is situated on the National Highway (Puducherry-Villupuram) No.45-A at a distance of about 12 kms from Puducherry and about 28 Kms from Villupuram. Puducherry is accessible by road from Chennai by the Chennai-Trichy Highways as well as by East Coast Road, and the distance from Chennai is about 150 to 160 Kms.

1.2. NOTICE INVITING TENDER

The Managing Director, Puducherry Distilleries Limited (hereinafter referred to as 'the Authority', 'Procuring Entity'/'Company' respectively), invites bids for entering into a contract for the **Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT, under PDL CSR activities.** (hereinafter referred to as 'the Goods'). This Tender Document of tender no. **PDL/ABBU/CSR/FURNITURE/2026-27/1** (hereinafter referred to as 'the Tender Document'), gives further details.

1.3. THE TENDER DOCUMENT - BIDDERS MUST READ THE COMPLETE 'TENDER DOCUMENT'.

This NIT is an integral part of the Tender Document and serves a limited purpose of invitation, and does not purport to contain all relevant details for submission of bids. 'Tender Information Summary' (TIS) in this tender document gives a salient summary of the tender information. Any generic reference to NIT shall also imply a reference to TIS as well. Bidders must go through the Tender Document for details before submission of their Bids.

1.4. AVAILABILITY OF THE TENDER DOCUMENT

The Tender Document shall be published on and shall be available in Govt. of Puducherry E-procurement portal <https://pudutenders.gov.in>. It shall be available for download after the date and time of the start of availability till the deadline for availability, unless otherwise stipulated in TIS, the downloaded Tender Document is free of cost. Any query/ clarification regarding downloading Tender Documents and uploading Bids on the e-Procurement portal may be addressed to the Help Desk.

1.5. ELIGIBILITY CRITERIA FOR PARTICIPATION IN THIS TENDER

Subject to provisions in the Tender Document, participation in this Tender Process is open to all bidders who fulfil the 'Eligibility' and 'Qualification criteria. The Bidder, unless otherwise stipulated in Tender Information Summary/ Instructions to Bidder:

1. must meet the criteria as per Clause no. 3 of this tender document
2. must fulfil any other additional eligibility condition, if any, as may be prescribed elsewhere in Tender Document.
3. must provide such evidence of their continued eligibility to the Procuring Entity if so requested.
4. The bidders shall not be directly concerned or in any way deal with the officials or other persons employed by or under the authority of the Company in making the supplies hereby.
5. The Manufacturers/Companies/ Co-operative Sector/ Individual/ Partnership Firm/ Semi Govt. / or any other legal entity in India who are blacklisted by the Government/ State Agency are not entitled to file/ participate in the tender.

1.6. SUBMISSION OF BIDS:

1. Bids must be uploaded till the deadline for submission mentioned in TIS. If the office happens to be closed on the deadline to submit the bids as specified above, this deadline shall *not* be extended.
2. No manual Bids shall be made available or accepted. Bidder must comply with the conditions of the e-Procurement portal, including registration, compatible Digital Signature Certificate (DSC) etc. In the case of downloaded documents, Bidder must not make any changes to the contents of the documents while uploading, except for filling in the required information.
3. Requirement for payment of EMD and Tender fees is Tender specific. The Tender fee and the Earnest Money Deposit (EMD) amount through Internet Banking or RTGS/NEFT. Scanned copy of the Challan of Internet banking/ RTGS/NEFT payment made, particulars should be uploaded along with submission of the Technical cover in e-portal.
4. The rates should be quoted inclusive of all taxes and expenses for the **Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT** and should be both in figures and words. No reference to existing or previous rates should be made. Conditional tenders and casual letters send by the bidders will not be accepted.

1.7. BID OPENING

Bids received shall be opened online at the specified date and time given in TIS. If the office is closed on the specified date of opening of the bids, the opening shall be done on the next working day at the same time.

1.8. DISCLAIMERS AND RIGHTS OF PROCURING ENTITY

The issue of the Tender Document does not imply that the Procuring Entity is bound to select bid(s), and it reserves the right without assigning any reason to

- 1.8.1. reject any or all of the Bids, or
- 1.8.2. cancel the tender process; or
- 1.8.3. abandon the procurement of the Goods; or
- 1.8.4. issue another tender for identical or similar Goods

1.9. CONFLICT OF INTEREST

Any bidder having a conflict of interest, which substantially affects fair competition, shall not be eligible to bid in this tender. Bids found to have a conflict of interest shall be rejected as non-responsive. A bidder in this Tender Process shall be considered to have a conflict of interest if the bidder:

1. directly or indirectly controls, is controlled by or is under common control with another Bidder; or
2. receives or have received any direct or indirect subsidy/ financial stake from another bidder; or
3. has the same legal representative/ agent as another bidder for purposes of this bid. A Principal can authorize only one agent, and an agent also should not represent or quote on behalf of more than one Principal. However, this shall not debar more than one Authorised distributor from quoting equipment manufactured by an Original Equipment Manufacturer (OEM), in procurements under Proprietary Article Certificate; or
4. has a relationship with another bidder, directly or through common third parties, that puts it in a position to have access to information about or influence the bid of another Bidder or influence the decisions of the Procuring Entity regarding this Tender process; or
5. participates in more than one bid in this tender process. Participation in any capacity by a Bidder (including the participation of a Bidder as sub-contractor in another bid or vice-versa) in more than one bid shall result in the disqualification of all bids in which he is a party. However, this does not limit the participation of a non-bidder firm as a sub-contractor in more than one bid.

2. TENDER INFORMATION SUMMARY (TIS)

Tender Title	: Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT, under PDL CSR activity.
Tender Reference Number	: PDL/ABBU/CSR/FURNITURE/2026-27/1
No. of Covers	: Two covers
Tender Form Cost	: Rs. 1,000/- (Non-refundable)
Earnest Money Deposit	: Rs. 75,000/-
Security Deposit	: 5% of the total value as Security Deposit.

Critical Dates : as per below table

Sl.No.	Particulars of Tender	Date	Time
1	Publish Date	14/10/2026	9.00 AM
2	Bid Submission Start Date	16/10/2026	10.00 AM
3	Bid Submission End Date	04/11/2026	12.00 Noon
4	Technical Bid Opening Date	04/11/2026	02.00 PM
5	Financial Bid Opening Date	(will be opened after evaluation of Technical bid)	

Preparation and Submission : Refer Instructions for Online bid Submission under Clause no.5

Eligibility to Participate : Refer Eligibility and Qualification Criteria under Clause no.3

Tender Inviting Authority (TIA) : The Managing Director,
Puducherry Distilleries Ltd.,
R.S.No.144 &145, Ariyapalayam,
Villianur, Puducherry – 605110.

3. ELIGIBILITY AND QUALIFICATION CRITERIA

1. Bidder should be an Original Equipment Manufacturer (OEM) and is in the business of manufacturing of Steel Furniture Items (Class room integrated Table/Desk & Bench). Should be an Original Equipment Manufacturer (OEM) and Warranty certificate has to be issued in OEM letter head.
2. The Bidder should duly sign and submit the Tender schedule Consent Form as per Form:1 for agreeing the Terms and Conditions of tender annexed in this tender document.
3. The Bidder should duly sign and submit the Bidder Information as per Form:2 annexed in this tender document.
4. The Bidder should duly sign and submit the Qualification Criteria Compliance as per Form:3 annexed in this tender document. Bidder should furnish Experience credentials for the past 3 years to substantiate their capacity to supply our required quantity of Steel Furniture and Bidders

previous, existing customers Purchase Orders/Supporting documents in proof of supply executed to various Schools/College/University/ Education institutions.

5. The Bidder should submit copy of GST/TIN/CST Registration/ Incorporation Certificate issued by competent authority.

6. The Bidder should submit copy of Memorandum and Articles of Association or other inception documents or any relevant documents from Government Departments to prove that the organization is authorized to compete in such tenders and take up such works to be uploaded.

7. The Bidder should be an Income Tax Assessee. In support of this, attested copy of Permanent Account Number (PAN) and last three years Income tax returns.

8. The Bidder should submit copy of registered partnership deed in case of partnership firm, registration certificate in case of firm/limited company/Co-operative Society.

9. Unregistered partnership firm shall not be eligible.

10. Bid from Traders shall be summarily rejected.

11. The Bidder Should be a Class I suppliers and the supplier should have their office and service centre in Puducherry/ Tamilnadu.

12. The Bidder should not have been black listed or debarred for any default in Supply of Furniture or any other items from any Govt. Dept./Organization.

13. Any sister concern(s) of the Bidder applying against the same tender, would lead to disqualification of Bidder. Sister concern means a Company, Society, partnership firm or proprietorship having one or more common person as Director/ Partner/member/owner.

14. Besides the above, the bidders shall have to upload the above/relevant documents in the e-portal.

4. SCHEDULE OF REQUIREMENTS/ TECHNICAL SPECIFICATIONS / QUALITY ASSURANCE

4.1. SCOPE OF SUPPLY

4.1.1. The successful Tenderer shall supply, install and commission a minimum quantity of **200 Nos. of 4-Seater Classroom Integrated Table/Desk and Bench** conforming strictly to the specifications prescribed under Clause 4.3, for the identified Government Schools at various locations in the Union Territory of Puducherry during the contract period, as specified under Clause 6.9.

4.1.2. The furniture supplied under this Tender shall be covered by a minimum warranty period of three (3) years from the date of installation and acceptance by the Company.

4.1.3. The Company may, during the contract period or any duly approved extended period, require additional quantities of 4-Seater Classroom Integrated Table/Desk and Bench. Such additional quantities shall be supplied by the successful Tenderer at the rates and on the terms and conditions applicable under the Contract, subject to the provisions of the Tender.

4.2. COMMENCEMENT AND COMPLETION OF SUPPLY

4.2.1. The successful Tenderer shall commence the supply and installation of the furniture items within fifteen (15) days from the date of issue of the Supply Schedule/Work Order, which shall be issued after completion of all contractual formalities, including submission of the prescribed Security Deposit and execution of the Agreement.

4.2.2. Prior to commencement of bulk production/supply, the successful Tenderer shall submit two (2) sample units of the furniture to the Company for inspection and approval. Bulk supply shall be commenced only after obtaining clearance/approval of the samples from the Company's authorized representative.

4.2.3. The successful Tenderer shall supply and install a minimum of 50 Nos. of furniture items within fifteen (15) days from the date of approval of the samples and/or issue of the relevant Supply Schedule, as applicable.

4.2.4. The balance quantity covered under the Supply Schedule shall be completed within the subsequent forty-five (45) days, or within such other period as may be specifically stipulated in the Supply Schedule issued by the Company.

4.2.5. In the event of failure on the part of the successful Tenderer to commence or complete the supply and installation within the stipulated period, the Managing Director shall have the right to take appropriate action in accordance with the terms and conditions of the Tender/Agreement, including cancellation of the Supply Order/Contract and imposition of applicable penalties, liquidated damages and other contractual remedies.

4.2.6. In the event of cancellation of the Supply Order/Contract due to default by the successful Tenderer, the Company shall have the right to procure the balance quantity from the next eligible Tenderer or through any other mode permissible under the applicable procurement rules, at the risk and cost of the defaulting Tenderer, without prejudice to the Company's other rights and remedies under the Contract.

4.2.7. Furniture items supplied or installed which do not conform to the approved sample, prescribed technical specifications, quality requirements or other terms and conditions of the Tender shall be liable for rejection. The rejected items shall be removed and replaced by the successful Tenderer at his own cost and risk within the period stipulated by the Company.

4.2.8 The Company shall not be responsible for any loss, damage, transportation charges, labour charges or any other expenditure incurred by the successful Tenderer in respect of furniture items rejected due to non-conformity with the prescribed specifications or contractual requirements.

4.3. TECHNICAL SPECIFICATION

4.3.1. CLASS ROOM INTEGRATED TABLE/DESK & BENCH SPECIFICATIONS

DESK HEIGHT 810 MM, BENCH HEIGHT 460 MM, LENGTH 1820 MM WIDTH 920 MM - 4 SEATER CLASS ROOM TABLE/DESK CUM BENCH (L TOP) FOR HIGHER SECONDARY STUDENTS:

Sl.No.	DESCRIPTION	DETAIL
1	Desk Height	810 mm
2	Bench Height	460 mm
3	Length	1820 mm
4	width	920 mm
5	Capacity	4 seater class room Desk
6	Material of Desk & Bench	Made out of 25 mm x 25 mm x 18G ERW Square Pipe, 50 x 25mm x 18 G ERW Pipe, 40 mm x 40mm x 18 G ERW Pipe IS 4923: 1197 for steel frame
7	Book shelves / Material on Top of Desk /Material on Bench Seating	Book shelves without side cover (open type) using 20 G CR Sheet as per IS 513 GR, Book Shelves front Cover should be aesthetic Bud design with Desk side panels piercing Square holes type 18 mm Commercial Plywood as per IS 303/1989, 0.85 mm Laminated top & bottom 2mm PVC edge band
8	Finishing of Metal Frame	Powder Coated (60 – 70 Micron Epoxies) Finish.

4.3.2. MANUFACTURING

4.3.2.1. The 4-Seater Classroom Integrated Table/Desk and Bench shall be manufactured strictly in accordance with the technical specifications prescribed under Clause 4.3.1 and the approved sample.

4.3.2.2. The furniture shall be manufactured using materials of the specified quality and shall conform, wherever applicable, to the relevant Bureau of Indian Standards (BIS)/Indian Standards (IS) specifications and codes of practice.

4.3.2.3 . The fabrication and finishing of the furniture shall be of good workmanship. All exposed surfaces shall be properly finished and shall be free from sharp edges, burrs, projections, cracks, weld defects and other defects that may cause injury or adversely affect the durability and appearance of the furniture.

4.3.2.4 . Welding shall be properly executed and finished. Welded joints shall be structurally sound and free from visible defects. The metal frame shall be adequately cleaned, prepared and finished with primer and paint to ensure proper protection against corrosion.

4.3.2.5. The successful Tenderer shall prepare and submit all necessary drawings, dimensional details, fabrication details and other documents required by the Company for examination and approval before commencement of bulk production, wherever required.

4.3.2.6. No change in the approved design, dimensions, materials, construction or finish shall be made without the prior written approval of the Company.

4.3.3. QUALITY ASSURANCE AND TESTING

4.3.3.1. All materials used in the manufacture of the furniture shall be of the specified quality and shall conform to the requirements of this Tender. The successful Tenderer shall furnish relevant test certificates/certificates of conformity for materials, wherever required by the Company.

4.3.3.2. The Company reserves the right to call for batch-wise or material-wise test certificates, purchase records, manufacturers' certificates or certificates of conformity for the raw materials used by the successful Tenderer. The successful Tenderer shall produce such documents whenever called for.

4.3.3.3. The Company or its authorized representative shall have the right to inspect the raw materials, manufacturing process, fabrication, finished furniture and installation at any stage of manufacture or supply. The successful Tenderer shall provide all reasonable facilities and assistance required for such inspection.

4.3.3.4. Any inspection or testing carried out by the Company, or its authorized representative, shall not relieve the successful Tenderer of his responsibility for ensuring that the furniture fully conforms to the prescribed specifications, approved samples, quality requirements and contractual conditions.

4.3.3.5. The successful Tenderer shall, whenever required, produce manufacturers' test certificates/certificates of conformity for the materials supplied. Tests, wherever applicable, shall

be carried out in accordance with the relevant Indian Standards or other standards specifically stipulated in the Tender.

4.3.3.6. Where any testing or measurement is required at the manufacturing premises or at the installation site, the successful Tenderer shall provide, at his own cost, all necessary testing, measuring and gauging equipment required for carrying out such tests.

4.3.3.7 . Where calibration of any testing or measuring equipment is required, the same shall be duly calibrated by a competent/approved laboratory, as required by the Company's authorized representative.

4.3.3.8. The approval of samples, inspection of materials, acceptance of test certificates or witnessing of any test by the Company shall not in any way prejudice or limit the Company's right to reject any furniture subsequently found to be defective or not conforming to the prescribed specifications, approved sample or performance requirements.

4.3.3.9. Any defective, damaged or non-conforming furniture identified during inspection, installation or within the warranty period shall be rectified or replaced by the successful Tenderer at his own cost and risk, within the time stipulated by the Company.

4.3.4. INSTALLATION

4.3.4.1. The supply and installation of the furniture shall be carried out by the Original Equipment Manufacturer (OEM) at the Government Schools identified by the Company at various locations in the Union Territory of Puducherry.

4.3.4.2 . The furniture shall be installed in the classrooms at the locations and floors specified by the concerned school/Company, including Ground Floor, First Floor or Second Floor, as may be required.

4.3.4.3 . The successful Tenderer shall be responsible for safe transportation, unloading, shifting to the designated classroom/location, assembly, installation and proper positioning of the furniture at the identified schools.

4.3.4.4. All routine inspections and applicable tests required to establish the structural integrity, workmanship, dimensional conformity and quality of the furniture shall be carried out at the works of the successful Tenderer/manufacturer. The Company's authorized representative shall have the right to witness such inspections/tests, wherever considered necessary.

4.3.4.5. Upon completion of installation, the successful Tenderer shall arrange for necessary inspection and verification of the installed furniture in the presence of the Company's authorized representative or his representative. Any defects, deficiencies or shortcomings observed during such inspection shall be rectified by the successful Tenderer at his own cost and risk.

4.3.4.6 The successful Tenderer shall ensure that the installed furniture is safe, stable, properly aligned and fit for intended use before handing over the same to the Company/school authorities.

4.3.4.7 The furniture supplied under this Tender shall bear the PDL Logo and shall prominently display the inscription: "PROVIDED UNDER PDL's CSR ASSISTANCE"

5. INSTRUCTIONS TO BIDDERS (ITB)

The Tender shall be submitted only if the Tenderer is agreeable to all the terms and conditions of this Tender. Tenders are to be submitted through e-procurement platform at <https://pudutenders.gov.in>, only. Tenders submitted in any other form will not be accepted.

5.1 . TENDER FEE AND EARNEST MONEY DEPOSIT

5.1.1. The tenderer shall pay a sum of Rs. 1,000/- (Rupees One thousand only) towards Tender Fees and a sum of Rs. 75,000/- (Rupees Seventy five thousands only) as Earnest Money Deposit for the Supply and Installation of furniture items (4 Seater class room Integrated Table/Desk and Bench) through Internet Banking or NEFT/RTGS mode only.

5.1.2. There is no exemption for the payment of Tender Fee and EMD.

5.1.3. The facility for on line payment is available in the tender portal. Payment of E.M.D and Tender fee should be done through Internet Banking or NEFT/RTGS mode. Demand Draft will not be accepted.

5.2. DOCUMENTS COMPRISING THE BID:

5.2.1. TECHNICAL BID (Cover No.1)

"Technical Bid" shall include inter-alia the original or scanned copies of duly signed or digitally signed copies of the following documents in pdf format. Pdf documents should not be password protected. If so stipulated in TIS/ ITB, specified originals or self-certified copies of originals shall also be required to be physically submitted as per instruction contained therein. *No price details should be given or hinted at in the Technical bid. If price details are given in the technical bid, such bids shall be summarily rejected.* The Bidders are requested to upload the following documents in Technical Bid details of Cover No. 1 in the e-tender.

5.2.1.1. The scanned copy of Tender schedule Consent Form for agreeing the Terms and Conditions of tender as per **Form: 1** annexed in this tender document.

5.2.1.2. The scanned copy of Bidder Information as per **Form: 2** annexed in this tender document.

5.2.1.3. The scanned copy of Qualification Criteria Compliance as per **Form: 3** with relevant documents. Bidder should furnish Experience credentials for the past 3 years to substantiate their

capacity to supply our required quantity of Supply and Installation of furniture items (4 Seater class room Integrated Table/Desk and Bench) and Bidders previous, existing customers Purchase Orders/Supporting documents in proof of supply executed to various Schools/College/University/ Education institutions.

5.2.1.4. The scanned copy of Self- Certification as per **Form: 4**

5.2.1.5. The scanned copy of GST/TIN/CST Registration issued by competent authority.

5.2.1.6. The scanned copy of Memorandum and Articles of Association /registered Partnership deed in case of partnership firm, Registration certificate in case of firm/limited company/Co-operative Society.

5.2.1.7. The scanned copy of PAN card and last three years Income tax returns.

5.2.1.8. The scanned copy of proof address of bidder office and service centre in Puducherry/Tamilnadu.

5.2.1.9. The Scanned copy of challan for the Tender Fee of Rs.1,000/-and EMD of Rs.75,000/- paid through Internet banking/ RTGS/NEFT payment made.

5.2. FINANCIAL BID (Cover No.2)

5.2.1. Bidders are to upload only the **downloaded Price Schedule (BoQ in excel format)** after entering the relevant fields without any alteration/ deletion/ modification of other portions of the excel sheet. All the columns shown in the price schedule should be filled up as required. If any column does not apply to a Bidder, he should clarify the same.

5.2.2. The rate should be quoted in rupee and paisa only. Bidders shall fill in their rates other than zero value in the specified cells without keeping it blank.

5.2.3. The rate per furniture (4 Seater class room Integrated Table/Desk and Bench) is to be quoted inclusive of GST, all-inclusive quote for supply/ delivery and installation (including packing, loading, transportation, unloading, unpacking, transit insurance, etc) with 3 years warranty for the identified Govt. Schools at various locations in Puducherry (in either Ground/First/Second Floor Class rooms as may be required). The price quoted shall be firm and all inclusive. No additional charges will be paid other than the price quoted by the bidder. The price tendered should be inclusive of all taxes mentioned above and the Company will not be responsible for or entertain any claim, whatsoever, in this respect.

5.2.4 No representation towards upward revision of rates will be allowed. Ex-works rates offered by the firm are not acceptable and such tenders will be summarily rejected.

5.2.5 The bid shall contain only the price list. Any discrepancy in this regard will cause the rejection of Financial Bid.

5.2.6 In the event of any discrepancy in respect to the rates quoted, the “Procuring Entity” reserves the right to accept or reject the tender.

5.3. INSTRUCTIONS FOR ONLINE BID SUBMISSION:

5.3.1. The bidders are required to submit soft copies of their bids electronically on the e-Procurement Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-Procurement Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-Procurement Portal. More information useful for submitting online bids on the e-Procurement Portal may be obtained at: <https://pudutenders.gov.in>.

5.3.2. REGISTRATION

1. Bidders are required to enroll on the e-Procurement module of the e-Procurement Portal (URL: <https://pudutenders.gov.in>) by clicking on the link “Online bidder Enrolment” on the e-Procurement Portal which is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid e-mail address and mobile numbers as part of the registration process. These would be used for any communication from the e-Procurement Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any of the Certifying Authority recognized by CCA India (e.g. nCode, eMudhra etc.), with their profile.
5. Bidder then log-in to the site through the secured log-in by entering their user ID / password and the password of the Digital Signature Certificate.

5.3.3. SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the e-Procurement Portal, to facilitate bidders to search active tenders by several parameters. These parameters include Tender ID, Organization Name, Location, Date, Value, etc.
2. Once the bidders selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the e-Procurement Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the helpdesk.

5.3.4. PREPARATION OF BIDS

Bidder should take into account corrigendum published on the tender document before submitting their bids.

1. Please go through the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the name and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
2. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document and generally they can be in PDF format. Bid documents may be scanned with 100 dpi which helps in reducing size of the scanned document. Maximum size of the bid document shall not exceed 35 MB.

5.3.5. SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission date/time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. All the documents being submitted by the bidders will be encrypted using PKI encryption techniques to ensure secrecy of data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. Confidentiality of bids is maintained using the Secured Socket Layer (SSL) 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using Department's bid openers public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
4. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
5. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission acknowledgement which is downloadable/printable. This acknowledgement may be used as an entry pass for any bid opening meetings.

5.3.6. ONLINE PAYMENT OF EMD & TENDER FEES

1. The bidders have the option to make payment of EMD & Tender fee through the following modes:
 - (I) Internet Banking
 - (II) NEFT/RTGS.

2. In Internet banking, bidders shall make payments using his/her internet Banking enabled account with any of the banks listed in the Annexure enclosed. The Payment Gateway will display a list of banks wherein the bidder has to choose his bank. Upon selection, the bidder will be taken to the login page of his/her bank. The bidder has to Login and proceed for paying the Tender fees/EMD. If the transaction is successful, system will be redirected to the e-Tendering portal for submission of bid.
3. To facilitate Bidders who do not have Internet banking facility, payment can be made offline through NEFT/RTGS mode. In this option, the bidder has to take print-out of the NEFT/RTGS payment Challan auto-generated by the system and visit his/her bank to remit the requisite amount. Once payment is received in the pooling account, the bidders will be able to proceed for bid submission by feeding the Unique Transaction Reference(UTR) number in the e-Procurement portal. It is advised that the bidders make payment one day in advance for validation purpose.
4. Bid submission can be done immediately when EMD/Tender fee is paid through "Internet Banking" mode when compared to NEFT/RTGS mode of payment.
5. During evaluation of tender, EMD of unsuccessful bidders will be automatically refunded to the bidder's account from where they initiated payment.

5.3.7. ASSISTANCE TO BIDDERS

For any technical related queries please call at 24 x 7 Help Desk Number 0120-4001 002, 0120-4001005, 0120-4493395, support-eproc@nic.in and for Training/clarification regarding online bid submission, contact e-Procurement Cell, 3rd Floor, Chief Secretariat, Puducherry. Local Help Desk Number: (0413) 2220225, 2233262, Email: support-eproc.py@supportgov.in

6. GENERAL CONDITIONS

6.1. EARNEST MONEY :

6.1.1. The tenderer shall pay a sum of **Rs. 75,000/-** (Rupees Seventy Five thousands only) as Earnest Money Deposit for the **Supply and Installation of furniture items (4 Seater class room Integrated Table/Desk and Bench)** through Internet Banking or NEFT/RTGS mode only. No exemption for the payment of EMD.

6.1.2. No interest will be allowed in this Deposit. The EMD of unsuccessful bidders will be automatically refunded to the bidder's account from where they initiated payment.

6.1.3. The Earnest Money deposited by the successful Tenderer will be retained / adjusted towards the Security Deposit for the due and faithful fulfillment of the contract, but shall be forfeited, if such Tenderer fails to deposit the requisite security deposit and execute an Agreement within 7 (seven) days from the date of receipt of the letter of acceptance of the Tender issued by the Company by email or fax communication. The EMD stands forfeited if the offer is withdrawn by the Tenderer before the expiry of the Tender validity period.

6.2. SECURITY DEPOSIT

The successful tenderer shall deposit an amount equal to 5% of his tendered value as Security Deposit within seven days from the date of the receipt of the letter of acceptance of tender for the due and faithful fulfillment of the contract. The Security Deposit may be furnished by means of Bank Guarantee executed in favour of Puducherry Distilleries Limited, from a nationalised bank for a period of 3 months from the date of signing of agreement or for any further period as the management of Puducherry Distilleries Ltd may require. Small Scale Industries Units are not exempted from the remittance of this Security Deposit.

6.3. AGREEMENT

6.3.1. Successful tenderer from the date of receipt of the letter of acceptance should remit the requisite Security Deposit and execute Agreement as per terms & conditions on Rs.100/- non judicial e-stamp paper within seven days. Only a Senior Executive in whole time employment in the participating manufacturer, duly authorised by their Board / Chairman / Managing Director / Partners can sign the Agreement. In the event of failure on the part of the successful tenderer to sign the agreement within the above stipulated period, the Earnest Money Deposit furnished by him will be forfeited and the letter of acceptance of the tender shall stand cancelled. The contract shall be deemed final only when the Agreement is signed.

6.3.2. The Contractor shall also be liable to compensate the Company, for the difference in price amount in allotting the supply in favour of any other party for effecting the supply, after such default.

6.3.3. The tenderer, if breaches any condition or clause of the agreement, Managing Director is entitled to cancel the agreement and also entitled to demand and recover the losses incurred to it due to such breach agreement condition/clause.

6.3.4. Managing Director reserves the right to extend/modify/cancel the agreement, subject to the decision of the Managing Director.

6.4. SUBLET

Bidder should not sublet or assigns this contract or any part thereof.

6.5. GUARANTEE

The supplied items should be guaranteed for a period of 3 years from the date of supply.

6.6. WARRANTY

The Supply and Installation of furniture shall be warranted for a period of 3 years from the date of commissioning and handing over.

1. The tenderer under this warranty clause shall be liable to replace all the items of supplied furniture, which do not meet the standard and specifications as per clause 4.3.1. The replacement equipment shall be approved by the Company's Representative.
2. The guarantee / warranty against defects of manufacturer / workmanship and poor quality of components for the entire furniture under the contract shall be for a period of 3 years starting from the date of satisfactory installation. Commissioning and handing over of the furniture at site. During the guarantee / warranty period, the replacement of any part of the equipment or rectification of defects of works will be free of cost. During the guarantee / warranty period the uptime will be required to be maintained. If the down. time exceeds the period as defined at any time the guarantee / warranty period will be extended to duration equal to the total of such periods of downtime during the period of warranty.
3. The tenderer shall furnish the following warranty / guarantee in case the contract is placed on him.
4. The tenderer hereby declares that the goods/ stores/ articles supplied to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and particulars contained/ mentioned in the clause here of and the tenderer hereby guarantee/ warranty that the said goods/stores./ articles confirm to the description and quality aforesaid. The Company will be entitled to reject the said goods/stores/articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection of goods/stores /articles will be at the seller's risks and all the provisions herein contained relating to rejection of goods, etc. shall apply. The contractor, shall, if called upon to do so, replace within a period of 30 days or such further period as may be extended from time to time by the Company at his discretion, on an application made thereof by the tenderer, the goods/stores/articles or such portion thereof as rejected by the purchaser. In such an event, the abovementioned warranty/guarantee period of the entire equipment shall be extended by the time taken for these replacements. Otherwise the tenderer shall pay to the Institute such damage as may arise by reason of breach of the conditions herein contained. Nothing herein contained shall prejudice any other right of the purchaser in that behalf.
5. Tenders should state categorically whether they have fully trained technical staff for installation/commissioning of the equipment and efficient after sales service.
6. Tenderers should categorically confirm that they will give free "After sales Service" during guarantee/ warranty period of 3 years, from the date of installation, satisfactory commissioning and handing over of the furniture.

6.7. MODE OF PAYMENT

- 6.7.1. No advance would be granted by the Company for effecting the supply.
- 6.7.2. 100% payment shall be made receipt of the furniture and on satisfactory installation of furniture items (Table/Desk & Bench) to the satisfaction of PDL.

6.8. GST & OTHER TAXES

GST and any other tax or duties etc., either Central or State, in respect of the supply shall be payable by the tenderer. The price tendered should be inclusive of all taxes mentioned above and the Company will not be responsible for or entertain any claim, whatsoever, in this respect.

6.9. CONTRACT PERIOD

The price quoted in the tender should remain valid for a period of **Two months** from the date of entering into the agreement. However, the Company may extend the contract for further period of one months on the same terms and conditions.

6.10. SUPPLY SCHEDULE

The total quantity of goods is to be supplied as per the Supply schedule given by the Company at the time of execution of the contract or from time to time. The contractor must strictly adhere to the Supply / delivery schedule given by the Company failing which the Managing Director has the right to cancel the supply order forthwith with all attendant penalties against the defaulters.

6.11. TRANSPORTATION AND INSURANCE CHARGES

The Furniture in suitable packings should be delivered by the Contractor at the identified Govt. Schools at various locations in Puducherry (in either Ground/First/Second Floor Class rooms as may be required). The Contractor should make his own arrangement for transportation and insurance for the supply of materials in good condition. The total price to be quoted in the tender should be inclusive of transport, handling charges, unloading charges, insurance etc.

6.12. ADDENDA

Addenda, if any, to this Detailed Tender Conditions may be issued by the Company prior to the date of opening of the tenders, if found necessary and the same will be published in online portal only. Bidders are advised to visit the e-procurement portal <https://pudutenders.gov.in> for any changes.

6.13. RIGHT TO VARY QUANTITIES AT THE TIME OF AWARD

At the time of contract award, the Procuring Entity reserves the right to increase or decrease, without any change in the unit prices or other terms and conditions of the bid and the Tender Document, the quantity of Goods originally stipulated in the Clause 4.1 : Schedule of Requirements, provided this increase/ decrease does not exceed 25 (twenty-five) percent of tendered quantity (or any other percentage indicated in the Tender Document).

6.14. RIGHT TO ACCEPT OR REJECT TENDER

The right to accept or reject the Tender will always rest with the Company. The Company does not bind itself to accept the lowest Tender and reserves the right to reject any or all the Tenders received without assigning any reason whatsoever. The whole contracted quantity may be split between two or more suppliers, if considered expedient in the interest of the Company.

6.15. ALTERATIONS IN SPECIFICATION AND DESIGNS

The Managing Director, Puducherry Distilleries Limited shall have power to make any alteration in, omission from, or additions or substitutions for the original specification before the execution of the agreement and the tenderer shall be bound to effect the supply in accordance with the modified specifications.

6.16. PRICE ESCALATION

No request for price escalation will be entertained under any circumstances and the price quoted in the tender shall be final. The supplier is not entitled to any additional payment over and above the amount specified in the agreement and on any account the supplier is not entitled to any additional payment towards escalation in the price quoted by him.

6.17. RIGHT TO TERMINATE CONTRACT

6.17.1. The Managing Director shall be entitled to terminate and discharge the contract, without prejudice to other rights and remedies available to the Company, if the contractor becomes insolvent or fails and / or neglects to effect the supply or delays the supply without reasonable cause.

6.17.2. In case of termination of the contract by the Managing Director owing to the default on the part of the contractor, the Managing Director shall be entitled to appoint a new contractor or contractors to effect the supply and the contractor hereunder shall in such a case lose and forfeit all his rights and interest whatsoever on this contract, and the excess amount that the Company may incur be recovered from such defaulting contractor in getting the supply during the contract period.

6.18. CODE OF INTEGRITY IN PUBLIC PROCUREMENT, MISDEMEANOURS

Procuring authorities, bidders, contractors should observe the highest standard of integrity and not indulge in prohibited practices or other misdemeanours, either directly or indirectly, at any stage during the Tender Process or during the execution of resultant contracts.

6.19. PENAL CLAUSE

If the contractor fails to supply or comply with all or any of the terms and conditions of the contract it shall be open for the Managing Director, Puducherry Distilleries Limited to recover liquidated damages and in case of continuing default, the Company reserves the right to terminate the

contract, forfeit the security deposit and blacklist the contractor. The decision of the Managing Director, Puducherry Distilleries Limited shall be final and conclusive in this regard and binding upon the contractor thereto and shall not be open to question or dispute upon any ground whatsoever.

6.20. FORCE MAJEURE CLAUSE (FM)

A Force Majeure (FM) means extraordinary events or circumstances beyond human control, such as an event described as an act of God (like a natural calamity) or events such as a war, strike, riots, crimes (but not including negligence or wrong-doing, predictable/seasonal rain and any other events specifically excluded in the clause). An FM clause in the contract frees both parties from contractual liability and obligation when prevented by such events from fulfilling their obligations under the contract. An FM clause does not entirely excuse a party's non-performance but only suspends it for the duration of the FM. The firm must give notice of FM within a reasonable time as the conditions permit (say, not later than 14 days after its occurrence), and it cannot be claimed ex-post facto. There may be an FM situation affecting the purchase organisation only. In such a situation, the purchase organisation is to communicate with the supplier along similar lines as above for further necessary action. If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of FM for a period exceeding 60 (sixty) days, either party may, at its option, seek to terminate the contract without any financial repercussion on either side.

Notwithstanding the punitive provisions contained in the contract for delay or breach of contract, the supplier would not be liable for imposition of any such sanction so long as the delay and/or failure of the supplier in fulfilling its obligations under the contract is the result of an event covered in the FM clause.

6.21. DENIAL CLAUSE (DC)

No increases in price on account of any statutory increase in or fresh Imposition of GST, Customs duty or on account of any other taxes/duty/cess/levy), leviable in respect of the Goods and incidental Works/Services stipulated in the said contract which takes place after the original delivery date, shall be admissible on such of the said Goods, as are delivered after the said date; and

Not with standing any stipulation in the contract for an increase in price on any other ground, including price variation clause or foreign exchange rate variation, or any other variation clause, no such increase after the original delivery date shall be admissible on such goods delivered after the said date.

Nevertheless, the Procuring Entity shall be entitled to the benefit of any decrease in price on account of reduction in or remission of GST, customs duty or on account of any other Tax or duty or any other ground as stipulated in the price variation clause or foreign exchange rate variation or any other variation clause which takes place after the expiry of the original delivery date.

6.22. LIQUIDATED DAMAGES (LD)

If the contractor fails to deliver the required quantity of goods or any part thereof within the period prescribed for delivery, the Company shall be entitled to recover liquidated damages at the rate of 0.5% of the price of the delayed supply for each week of delay or part thereof, subject to a maximum of 10% of the price of the delayed supply.

6.23. SETTLEMENT OF DISPUTES

In case of any dispute that may arise out of this tender and contract, the same will be at the jurisdiction of Puducherry only.

6.24. BID OPENING

6.24.1. The date & time of the opening bid is as stipulated in Tender Information Summary. Bids cannot be opened before the specified date & time.

6.24.2. Tenderers are requested to stick on to the date and time specified strictly. Tenders will be accepted only if submitted in the prescribed manner. Tenderers are requested to read the instructions help for tenderers, information about Digital Signature Certificate, resources required and bidder's manual kit at the homepage of the website <https://pudutenders.gov.in> before submission of tender through online.

6.24.3. The Company shall have the right to postpone the last date for receipt and/or opening of Tenders and may do so without assigning any reason whatsoever and a corrigendum to this effect will be issued by the Company.

6.25. EVALUATION OF BIDS

6.25.1. TECHNO-COMMERCIAL EVALUATION

Only substantively responsive bids shall be evaluated for techno-commercial evaluation. In evaluating the techno-commercial bid, conformity to the eligibility/ qualification criteria, technical specifications, and Quality Assurance; and commercial conditions of the offered Goods to those in the Tender Document is ascertained. Additional factors incorporated in the Tender Document shall also be considered in the manner indicated therein. Bids with substantive techno-commercial deviations shall be rejected as nonresponsive. Procuring entity reserves its right to consider and allow minor deviations in technical and Commercial Conditions.

6.25.2. DECLARATION OF TECHNO-COMMERCIALLY SUITABLE BIDDERS AND OPENING OF FINANCIAL BIDS

Bids that succeed in the above techno-commercial evaluation shall be considered techno-commercially suitable, and financial evaluation shall be done only of such Bids. The list of such techno-commercially suitable bidders and a date/time and venue for the opening of their financial bids shall be declared on the Portal.

6.26. PRICE NEGOTIATION

Usually, there shall be no price negotiations. However, the Procuring Entity reserves its right to negotiate with the lowest acceptable bidder (L-1), in certain exceptional situations. In cases where procurement is urgent or where the L1 rates are found unreasonably high, negotiations may be held with L1 only, with proper justification and approval.

6.27. LETTER OF AWARD (ACCEPTANCE - LOA)

The Procuring Entity shall award the contract to the Bidder(s) whose bid(s) is Techno-commercially suitable and bid price(s) is lowest and reasonable, as per evaluation criteria detailed in the Tender Document.

6.28. BID VALIDITY

The tender shall remain open for acceptance for **60 (sixty days)** from the date of tender opening. The Company reserves the right to accept or reject either whole or any part of tender without assigning any reason and this shall not be a matter of dispute under any circumstances.

6.29. LANGUAGE OF THE BID

Unless otherwise stipulated in the tender document, the bid submitted by Bidder and all subsequent correspondence and documents relating to the bid exchanged between Bidder and the Procuring Entity shall be written in English.

6.30. OTHER TERMS AND CONDITIONS

6.30.1. Copies of any documents produced with tender including Xerox copies, should be clear and legible, otherwise it will not be considered. If the required certificates are in the language other than English, attested copy of English version should be furnished for verification and record.

6.30.2. The tenders are evaluated electronically on-line. During this process, entry to participate in the Tender Opening Committee Meeting is restricted only to bona-fide Tenderers or one of their Authorized Representative.

6.30.3. The Tenderers or their Authorized Representative who are present shall produce the authorization letter in original and sign in Attendance Register evidencing their presence during the opening of tenders.

6.30.4. The Tenderer or their authorized Representatives who are present at the time of opening of Tenders shall not bring the Mobile Phones to the Venue.

6.30.5. In the event of the date opening of tender, being declared as a holiday for the office of the tendering authority, the due date of tender opening will be the following working day at the same time.

6.30.6. The verification of documents in the technical bid, the decision to open financial bid to readout the prices quoted by the tenderer, by the tender opening committee is only provisional subject to further verification.

6.30.7. The Tenderer shall bear all costs associated with the preparation and submission of his tender, the Company will in no case be responsible or liable for these costs, regardless of the conduct outcome of the Tendering process.

6.30.8. The Tenderers are responsible to furnish all the required particulars along with the tender. No correspondence will be made on this account from this office/ department.

Place: Puducherry

Date: 14/10/2026

MANAGING DIRECTOR

7. BIDDING FORMS

FORM -1

TENDER SCHEDULE CONSENT FORM

*(To be submitted as part of **Technical bid** on Bidder's Letter-head along with supporting documents, if any)*

I/We have read and understood the Notice Inviting Tender, Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT, under PDL CSR activities Specification Annexures, conditions, and all other contents in the tender document for the tender.

I/We hereby submit our tender for the Supply and Installation of Furniture Items (4 Seater class room integrated Table/Desk & Bench) in Government Schools at various locations in Puducherry UT, under PDL CSR activities within the time specified in Tender Schedule.

I/We agree to keep the validity of the rate quoted in this tender for Sixty (60) days from the date of opening of the tenders thereof and will not make any modifications in its terms and conditions.

A sum of **Rs.75,000/-** has been paid on-line as Earnest Money. If I/We fail to comply with the terms and conditions of the tender, the Managing Director, Puducherry Distilleries Limited, Puducherry or his successors in the Company shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely otherwise the said earnest money shall be retained by him towards security deposit to execute the Agreement referred to in the tender documents upon the terms and conditions of the tender.

I/We agree for the condition that we, if the contractor when approved fails to supply or to comply with all or any of the terms and conditions of the contract it shall be open for the Managing Director, Puducherry Distilleries Limited or any person authorised by him on his behalf to effect the supply through any other supplier/tenderer/contractor and to collect from the defaulting contractor the losses sustained on this contract. In addition to the above, the Security Deposit and amount payable to me/us will be forfeited. The decision of the Managing Director, Puducherry Distilleries Limited shall be final and conclusive in this regard and binding upon the contractor thereto and shall not be open to question or disputes upon any ground whatsoever.

I/We certify that our firm has not been black listed by any of the agencies/firm by either nationally or internationally.

Dated.....

Signature of Tenderer with seal

Postal Address :

FORM :2

BIDDER INFORMATION

*(To be submitted as part of **Technical bid** on Bidder's Letter-head along with supporting documents, if any)*

- 1. Name of the Company :
- 2. Complete Postal Address :
- 3. Contact persons/ Designation :
- 4. Contact Telephone /Mobile Nos. :
- 5. Email IDs :
- 6. Corporate Identity No. (CIN) :
- 7. Place of Registration/ Principal place of business/ manufacture :
- 8. PAN number :
- 9. GSTIN number :
- 10. Bidder's Authorized Representative Information
 - Name :
 - Address :
 - Mobile numbers :
 - Email Address :

(Documents to be submitted: Self-attested Copies of License/ Registration/etc).

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of

[name & address of Bidder and seal of company]

FORM 3:**QUALIFICATION CRITERIA - COMPLIANCE**

(To be submitted as part of Technical bid on Bidder's Letter-head along with supporting documents, if any)

Bidder's Name _____

[Address and Contact Details]

Note to Bidder: Furnish stipulated documents in support of the fulfilment of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of the bid as nonresponsive

a) The bidder' should have manufactured and supplied Furniture Items (4 Seater class room integrated Table/Desk & Bench) annual supply value equal to at least 50% of estimated e-tender value (ie. Rs.15.00 Lakhs) or more in the previous three financial years (2023-24, 2024-25, 2025-26).

Financial Year	Contracting Entity – Name and Address	Contract Quantity	Annual Supply value (in Rs.)

b) The bidder firm should have turnover equal to a minimum of 75% of estimated e-tender value (ie. Rs.22.50 Lakhs) or more in the previous three financial years (2023-24, 2024-25, 2025-26).

Financial Year	Annual Turnover (in Rs.)

Documents Attached supporting the compliance to qualification criteria:

Sr	Document Attached, duly filled, signed, and copies self-attested
1	
2	
3	

(Signature with date)

(Name and designation)

[Name & address of Bidder and seal of company]

FORM 4:

SELF - CERTIFICATE

(To be submitted as part of Technical bid on Bidder's Letter-head)

Subject: Public Procurement (Preference to Make in India)

We hereby declare with reference to above subject and as per Government notifications in force that M/s.....

(Tick whichever is applicable as below)

"Class-I local supplier" meeting the requirement of minimum local content equal to 50% (fifty percent) or more defined in the government notification for the goods and services
(or)

"Class-II local Supplier" meeting the requirement of local content 20% to less than 50% (fifty percent) defined in the government notification for the goods and services

Please mention the details against the following:

E-tender no:..... dated.....

Type of Supplier (Class-I/Class-II)

Product:.....

Details of location at which local value addition will be made is as follows:

.....

We also understand that the false declarations will be in breach of the code of Integrity under rule 175(1)(i)(h) of the General financial rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

(Signature with date)

.....

(Name and designation)

Duly authorized to sign bid for and on behalf of
[name & address of Bidder and seal of company]

ANNEXURE - I

LIST OF BANKS AVAILABLE AT PRESENT WITH THE ICICI BANK-PAYMENT GATEWAY

Sl.	PARTICULARS
1	Allahabad Bank
2	Andhra Bank
3	Axis Bank
4	Bank of Bahrain and Kuwait
5	Bank of Baroda
6	Bank of India
7	Bank of Maharashtra
8	Canara Bank
9	Central Bank of India
10	City Union Bank
11	Corporation Bank
12	CSB Bank Ltd
13	DCB BANK Personal
14	Deutsche Bank
15	Dhanlaxmi Bank
16	Federal Bank
17	HDFC Bank Retail
18	ICICI Bank
19	IDFC First Bank
20	Indian Bank
21	Indian Overseas Net Banking
22	Indusind Bank
23	Jammu and Kashmir Bank
24	Karnataka Bank
25	Karur Vysya Bank
26	Kotak Mahindra Bank
27	Lakshmi Vilas
28	Oriental Bank Of Commerce
29	Punjab and Sind Bank
30	Punjab National Bank
31	RBL Bank Limited
32	ShamraoVithal Co-op. Bank Ltd
33	South Indian Bank
34	Standard Chartered Bank
35	State Bank of India
36	Syndicate Bank
37	Tamilnad Mercantile Bank
38	UCO Bank
39	Union Bank of India
40	United Bank of India
41	Vijaya Bank
42	Yes Bank

ANNEXURE - II**CHECK LIST FOR TECHNICAL COVER**

S.No	Particulars	State Yes/ No
1	Duly filled and signed Tender schedule Consent Form as per Form: 1 for agreeing the Terms and Conditions of tender	
2	Duly filled and signed Bidder Information Form as per Form: 2	
3	Duly filled and signed of Qualification Criteria Compliance as per Form: 3 along with documents for Bidder's Experience credentials for the past 3 years	
4	Duly filled and signed Self-Certificate as per Form: 4	
5	The scanned copy of GST/TIN/CST Registration Certificate issued by competent authority	
6	The scanned copy of Memorandum and Articles of Association /registered Partnership deed in case of partnership firm, Registration certificate in case of firm/limited company/Co-operative Society.	
7	The scanned copy of PAN and last three years Income tax returns.	
8	The scanned copy of proof address of bidder office and service centre in Puducherry/Tamilnadu.	
9	The scanned copy of Challans for the Tender Fee for Rs.1,000/-and EMD for Rs.75,000/- paid through Internet banking/ RTGS/NEFT payment made.	
Note	All these documents should be scanned and uploaded in the cover in Technical cover of this e-tender through on-line mode	