NOTICE INVITING QUOTATION

Sealed quotations are invited for taking up of the work of “Auditing and Compilation of the Accounts of the Puducherry Slum Clearance Board” for the financial years 2010-2011, 2011-2012 and 2012-2013 by the Chartered Accountant. The work contains the following:-

1. Voucher Audit and making entries with the assistance of Tally Software and furnishing relevant data’s with report.

2. Preparation of Annual Accounts in the prescribed formats on Excel Sheets, as directed by the Board.

The quotations should be addressed to “The Chief Executive Officer, Puducherry Slum Clearance Board, and sent to this office on or before 24.06.2013 @ 3.30 PM.

TERMS AND CONDITIONS:

1. The quotations received after the due date and time will be summarily rejected.

2. The quotations will be opened on the same day at 4.00 PM in the presence of the participants who choose to be present.

3. Rights are reserved by the undersigned to reject any or all the quotations received without assigning any reason.

4. Work should be taken up immediately in the premises of the Board’s Office and completed within 2 (Two) months.

5. The rate quoted should be inclusive of Audit Fee, Preparation Charges, Data Entry Process and Service Tax, etc. Complete. No claim whatsoever at a later date will not be entertained.

CHIEF EXECUTIVE OFFICER
Puducherry Slum Clearance Board

To

1. Notice Board, Puducherry Slum Clearance Board, Puducherry.
3. Notice Board, Institute of Chartered Accountants of India, No.8. Second Main Road, Ilango Nagar, Puducherry 605 011.
4. Notice Board, Head of Offices of Departments/Institutions, Puducherry
5. The Chartered Accountants, Puducherry.