



PUDUCHERRY SLUM CLEARANCE BOARD PUDUCHERRY

Name of work: "Quarry and Supply of River Sand at R.S. No. 103 part in Government Poramboke Land at Pennaiyar River in Manamedu Village, Bahour Taluk, Puducherry" to the Pradhan Mantri Awas Yojana beneficiaries in Puducherry Region.

NOTICE INVITING QUOTATION

Certified that this NIQ contains 8 pages

PUDUCHERRY SLUM CLEARANCE BOARD
106, PALLIVASAL STREET, PERIYAR NAGAR, PUDUCHERRY – 605005

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No: PSCB/DB/T/F-193/2020-21/752

Dated: 28.10.2020

SHORT QUOTATION NOTICE

Sealed Quotations are invited by the Chief Executive Officer, Puducherry Slum Clearance Board, 106, Pallivasal Street, Periyar Nagar, Puducherry – 605005 from the Lorry / Tipper and Excavator owners for the work of “Quarry and Supply of River Sand at R.S. No. 103 part in Government Poramboke Land at Pennaiyar River in Manamedu Village, Bahour Taluk, Puducherry” to the Pradhan Mantri Awas Yojana beneficiaries in Puducherry Region.

Earnest Money Deposit (EMD) Amount: Rs. 35,000/- (Rupees Thirty five thousand only)

Last date of issue of Quotation documents : 10.11.2020 upto 5.00 P.M

Last date of receipt of Quotations : 12.11.2020 upto 3.00 P.M.

Date of opening of Quotation : 12.11.2020 @ 4.00 P.M

The quotation documents can be obtained from Puducherry Slum Clearance Board, Puducherry on payment of Rs. 525/- (inclusive of 5% GST) in the form of Demand Draft drawn in favour of Chief Executive Officer, Puducherry Slum Clearance Board payable at Puducherry on any working days between 10.00 A.M. to 5.00 P.M. upto 10.11.2020.

For further details visit Puducherry Government website <http://www.py.gov.in/>


CHIEF EXECUTIVE OFFICER
PUDUCHERRY SLUM CLEARANCE BOARD

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106, PALLIVASAL STREET, PERIYAR NAGAR, PUDUCHERRY – 605005

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No: PSCB/DB/T/F-193/2020-21/752

Dated: 28.10.2020

TERMS AND CONDITIONS OF SHORT QUOTATION NOTICE

Name of the Work: "Quarry and Supply of River Sand at R.S. No. 103 part in Government Poramboke Land at Pennaiyar River in Manamedu Village, Bahour Taluk, Puducherry" to the Pradhan Mantri Awas Yojana beneficiaries in Puducherry Region.

1. The supply of sand shall be made only to 164 Nos. of Pradhan Mantri Awas Yojana (PMAY) beneficiaries house construction site identified by the Puducherry Slum Clearance Board in Puducherry Region. Each beneficiary shall be supplied with two lorry loads (8.5 cum per load) of river sand. The beneficiary are located with the following range of distance in Kms.

I.	0 – 10 Kms.	-	06 Nos. of beneficiaries.
II.	11 – 20 Kms.	-	74 Nos. of beneficiaries.
III.	21 – 30 Kms.	-	75 Nos. of beneficiaries.
IV.	31 – 40 Kms.	-	09 Nos. of beneficiaries.
	Total	-	<u>164 Nos. Of beneficiaries.</u>
2. The Agency participating in the quotation should submit documentary evidence for the Lorries and excavators to take up the work of quarrying and supplying of sand. Only those lorries of the selected quotationer will be permitted to quarry and supply of sand.
3. The documentary evidence to be produced are as follows with all documents should be valid upto 6 months from the date of opening of quotation:
 - a. Registration Certificate of two Lorries and Owner which will be in operation.
 - b. Permit of the vehicle.
 - c. Insurance certificates.
 - d. List of staffs i.e., drivers & cleaners who shall be on duty and their Aadhar card, Mobile Phone number.
4. The Quotation shall be submitted in the prescribed format only along with the refundable Earnest Money Deposit (EMD) amount and copy of documents mentioned in Sl.No.3. The quotations will be rejected, if the EMD amount and copy documents mentioned in Sl.No.3 are not enclosed in the sealed cover.
5. The EMD amount shall be in the form of Demand Draft drawn in favour of Executive Engineer, Puducherry Slum Clearance Board payable at Puducherry.
6. The rate quoted by the bidder shall be valid for a period of 90 days from the date of opening of Quotation.
7. The successful quotationer should make suitable arrangements for upgrading / repairing of link roads from the quarry site to main road for movement of lorries supplying the river sand.

8. **Quarrying and supply of sand should be carried out as per the approved Standard Operating Procedures (SOP) prepared by the Puducherry Slum Clearance Board, enclosed herewith.**
9. The work order to the successful quotationer will be issued by the Puducherry Slum Clearance Board on issue of permit for quarry of sand by the Department of Revenue and Disaster Management.
10. The Puducherry Slum Clearance Board reserves right to cancel the quotation at any time and alter the conditions.
11. Two lorries which are proposed to put in operation by the quotationer must be fitted with Global Positioning System (GPS). The monitor of the GPS shall be accessed by Chief Executive Officer, Puducherry Slum Clearance Board, Chief Town Planner, Town & Country Planning Department, and Secretary to Government (Housing).
12. Contract is for a period of 3 months and shall be extended for another 3 months by the Puducherry Slum Clearance Board depending on the performance of the contractor.
13. If the selected contractor fails to continue the work as per the above said terms & condition, the Earnest Money deposited by the quotationer shall be forfeited by the Puducherry Slum Clearance Board.
14. **"This work is covered under Puducherry Goods and Services Tax Act 2017 & Central Goods and Service Tax Act 2017, hence the contractors are requested to quote the rates including the effect of GST. Additional/ Separate claim for GST will NOT be entertained on any account after the award of work. The payment is also liable for TDS as per the provision of the GST Act and rules".**


CHIEF EXECUTIVE OFFICER
(B.RAVICHANDIRAN)

Office Address: No: 106, Pallivasal Street,
Periyar Nagar, Savanapet,
Puducherry - 05
E-mail ID: ceopscbd@yahoo.co.in

(Format to be submitted by the quotationer in their letter head)

QUOTATION

Name of the work: Quarry and Supply of River Sand at R.S. No. 103 part in Government Poramboke Land at Pennaiyar River in Manamedu Village, Bahour Taluk, Puducherry.

Name of the Agency:

Description of Work	Rate per Lorry Load of 8.5 Cubic metre (300 Cubic feet)
	Rate inclusive of applicable taxes
Quarry of River sand at R.S. No. 103 part in Government Poramboke Land at Pennaiyar River in Manamedu Village, Bahour Taluk, Puducherry and supply to house construction site of Pradhan Mantri Awas Yojana beneficiaries located in all over the Puducherry region. The rate includes the following: i) Excavation of river sand. ii) Loading of river sand at quarry site. iii) Upgrading / repairing of link road from the quarry site to main road for movement of lorries. iv) Transportation and unloading of sand at house construction site of PMAY beneficiaries identified by the Board.	(Amount to be quoted in Rupees only – Both in numerical and words)
(Note: If there is difference in the rate in numerical and words, the amount specified in words will be taken as "Quoted Rate".)	

1. I hereby affirm that I have read the Terms and conditions specified in the Short Quotation Notice published by the Puducherry Slum Clearance Board and abide to the Terms and Conditions and comply with the Standard Operating Procedures specified therein.

2. The rate quoted above is valid for 3 months from the date of submission of the Quotation.

3. The rate quoted above is for the supply of river sand to 164 Pradhan Mantri Awas Yojana beneficiaries (Two lorry loads per beneficiaries, total load to be supplied 328 Nos.) house construction site identified by the Puducherry Slum Clearance Board in Puducherry Region. Each beneficiary shall be supplied with two lorry loads (8.5 cum per load) of river sand whose house construction site are located within a lead of 0 – 10 Kms. (06 Nos. of beneficiaries.), 11 – 20 Kms. (74 Nos. of beneficiaries.), 21 – 30 Kms. (75 Nos. of beneficiaries.), 31 – 40 Kms. (09 Nos. of beneficiaries.)

SIGNATURE OF THE QUOTATIONER WITH SEAL

PUDUCHERRY SLUM CLEARANCE BOARD

PUDUCHERRY

Quarrying and supply of river sand to PMAY – BLC beneficiaries from Thenpennai River in Manamedu Village, Bahour Taluk, Puducherry.

STANDARD OPERATION PROCEDURE (SOP)

In pursuance to the approval granted by the Secretary to the Government (Housing) vide I.D. No. 645/Sec./PS/20; dated: 18-09-2020 for taking up the quarrying and supply of river sand from the Thenpennai river bed at R.S.No.103/Part in Manamedu village, Bahour Taluk to the beneficiaries of PMAY scheme, a Standard Operation Procedure (SOP) is prepared for the implementation above mentioned work:

The SOP is for the methodology to be adopted in the supply of sand and the duties and responsibility of the officials engaged for the work.

1.1 Supply of sand:

- (i) The sand will be supplied only to beneficiaries of PMAY scheme as per list approved and signed by Secretary to Government (Housing), Chief Town Planner, Town & Country Planning Department and Chief Executive Officer, Puducherry Slum Clearance Board.
- (ii) Each PMAY – BLC beneficiary is entitled to receive 17.0 cum of river sand (2 lorry load of 8.5 cum / 300) for construction of their houses of not less than 300 Sq.ft.plinth area.
- (iii) The beneficiary intending to avail sand should submit an application in the prescribed performa to the Puducherry Slum Clearance Board office at No: 106, Pallivasal Street, Periyar Nagar, Savanapet, Puducherry – 05 during all working days (Monday to Friday) from 10.00 am to 12.45 pm. The application will contain the name mobile phone number and address of the beneficiary, location of construction site for supply of river sand, quantity of river sand required and the stage of house construction achieved by the beneficiary. The copy of the PMAY work order and identity card issued by the Puducherry Slum Clearance Board should be enclosed along with the application. The number of applications received daily shall be forwarded to Secretary to Government (Housing) on the following day for information.

- (iv) The application received by the Chief Executive Officer, Puducherry Slum Clearance Board will be forwarded to the Junior Engineer in-charge for the Constituency for a field visit and to report on the authenticity of the information submitted by the beneficiary for approval through Assistant Engineer concerned. The Assistant Engineer (PMAY) shall coordinate and furnish information to Secretary to Government (Housing).
- (v) The beneficiary will be requested to remit the payment for the quantity of river sand to be supplied to the Chief Executive Officer, Puducherry Slum Clearance Board on all working days (Monday to Friday) from 10.00 am to 12.00 noon. The amount of payment will be calculated based on the approved rate. The amount deposited by the beneficiary shall be remitted to the escrow Bank account on the same day before 3.00 pm and if holiday on the following day.
- (vi) The beneficiary will be issued a receipt for the payment made along with an acknowledgement slip for the supply of the sand to be made to the beneficiary with details name and cell number of the supplier, lorry driver and lorry number. The probable time of delivery of sand will be intimated to the beneficiary by the Puducherry Slum Clearance Board through SMS.
- (vii) The details of the beneficiary and the quantity of river sand to be supplied will be informed to the supplier by the Board in a prescribed form with a copy to Secretary to Government (Housing), Chief Town Planner, Town & Country Planning Department. The PMAY beneficiaries shall also be informed through Mobile Phone Short Message Service (SMS) and through written communication.
- (viii) The supplier should receive the acknowledgement slip for the supply of sand from the beneficiaries. The acknowledgement slip along with the gate pass issued at quarry shall be produced by the supplier to Chief Executive Officer, Puducherry Slum Clearance Board for payment of the transportation charges.

2. Duties and responsibilities of officials engaged for the work:

2.1 Junior Engineer:

- (i) To verify/inspect and report along with the field staff on the status of house construction made by beneficiaries who had applied for supply of sand.

- (ii) Monitor and report on the receipt of sand by the beneficiary.
- (iii) The daily supply of sand to the beneficiaries shall be informed through SMS to the Secretary to Government (Housing), Chief Town Planner, Town & Country Planning Department. A written report of the receipt of sand by beneficiaries shall be submitted within two days of such supply to Secretary to Government (Housing), Chief Town Planner, Town & Country Planning Department.
- (iv) The details of drivers & cleaners of the lorry engaged by the supplier to supply a river sand to be verified with the details submitted by the supplier along with the quotation document to ensure compliance.

2.2 Assistant Engineer:

- (i) Monitoring and verification of the reports made by Junior Engineers with regard to the supply of sand to the PMAY beneficiaries.
- (ii) Prepare weekly report every Tuesday on the number and name of beneficiaries with PMAY details to whom river sand has been supplied, quantity supplied, date of supply and their mobile phone numbers.

2.3 Cashier:

- (i) To receive payment from the beneficiaries based on the approved rates for per cum quantity of sand to be supplied.
- (ii) Crediting the payment received from the beneficiaries on daily basis to the separate bank account operated for the work. Amount to be deposited before 3.00 pm everyday to the Bank.
- (iii) To issue payment on approval by the Chief Executive Officer, Puducherry Slum Clearance Board to the suppliers of sand after due verification of the gate pass issued by the Revenue Officials at the quarry site and acknowledgement slips handed over by the beneficiaries. The names of the Revenue Officials with their Mobile Phone numbers shall be obtained from the Revenue Department and mentioned in the gate pass.
- (iv) All payment to the suppliers shall be made through A/C payee bank cheque.

2.4 Superintendent:

- (i) Monitoring the accounts book maintained for the receipt and payment made for the work.
- (ii) Verification of the receipt bill and ensuring the crediting of payment received by the cashier to the bank account on a daily basis.



CHIEF EXECUTIVE OFFICER
(B.RAVICHANDIRAN)

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