GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT

TENDER DOCUMENT

Tender for supply of
Security Equipments & Traffic Equipments

GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT


NOTICE INVITING TENDER FOR SUPPLY OF SECURITY EQUIPMENTS
& TRAFFIC EQUIPMENTS

On behalf of the President of India, the Police Department, Puducherry, represented by the Inspector General of Police, Police Department, Puducherry wax-sealed tenders are invited from reputed manufacturers/authorized dealers for the supply of all or any of the Security Equipments and Traffic Equipments as mentioned in the Annexure to the schedule, which are required for the use of Traffic Unit, Bomb Detection and Disposal squad and Crime Branch of Puducherry Police.

The tenderers should go through the terms and conditions and the specifications of the equipments / articles given in the schedule of requirements herewith enclosed. They should quote their rates for the items specifying the make, type, specification and quality of each article in their tenders.

Tenders in sealed cover superscribed "Tender for supply of Security Equipments and Traffic Equipments" addressed to the Superintendent of Police, Headquarters, Puducherry - 605 001 may be sent by Registered Post or handed over either to Thiru.Sivaraj, Inspector of Police, Head Quarter or Thiru. Dilip Kumar, Office Supdt. (Accounts) at the Police Headquarters, Puducherry under acknowledgement or can be dropped in the tender box on or before 16.00 hours 30.01.2013. The tender box will be put in the office of Superintendent of Police (Head Quarter), Dumas Street, Puducherry from 21.01.2013. Tender Box will be sealed at 16.00 hours on 30.01.2013.

The tender received by post and personal handing over of the tender documents after 16.00 hrs on 30.01.2013 will not be entertained. The Police Department, Puducherry is not responsible for the delay in transit if the tenders are sent by post.

Tenders will be opened at **16.30 hours on the same day (30.01.2013)** in the presence of the available tenderers or their authorized representatives.

SUPERINTENDENT OF POLICE (HQ)
For INSPECTOR GENERAL OF POLICE
PUDUCHERRY
GOVERNMENT OF PUDUCHERRY
POLICE DEPARTMENT

INSTRUCTIONS TO BIDDERS

TWO BID SYSTEM:

1) Tenders are invited by following the procedure of Two bid system (Technical Bid and Financial Bid or Price Bid) and all the bidders are required to submit their offers in 2 covers as under:-

(a) **FIRST COVER:** This cover should be wax-sealed, addressed to the Superintendent of Police, Headquarters, Puducherry - 605 001 and superscribed as “Tender for the supply of Security Equipments and Traffic Equipments – EMD, Cost of Tender Schedule” & Documents Proof and Technical Bid. It should contain the FDR / Demand Draft towards the EMD and the DD for Rs.2,000/- towards the cost of the Tender Document downloaded from website and the following documents proof and Technical Bid. **In case FDR/ Demand Draft towards EMD and DD towards the cost of tender schedule downloaded and the documents mentioned above (i to vii) are not available in the first cover, such tender will be summarily rejected at the first stage itself.** The Technical bid should contain the following:-

**DOCUMENT PROOF**

i. An undertaking to the effect that the bidder has not been black-listed anywhere in India by any PSU / Government.

ii. Proof of last three years I.T. papers (acknowledged from Income Tax Department)

iii. Copy of Firm Registration (or) Memorandum of Association / Articles

iv. Copy of CST Registration / VAT Registration

v. Valid Dealership Certificate / Manufacturing License

vi. Photocopy of the PAN card

vii. Financial Status regarding Turn over

**TECHNICAL BID**

(i) Tender documents duly completed and signed **BUT WITHOUT INDICATING THE RATES**, duly signed and stamped on every page by the tenderer, in token of having understood and accepted the specifications, terms and conditions of the Notice Inviting Tender with Commercial Terms & Condition.

(ii) Technical specifications of the item(s) quoted along with original catalogues (make & model) if any.

(iii) Clause by clause compliance for the terms and conditions and documents/ brochures for the Technical specifications for each item quoted
(iv) List of the orders received and executed during last two years giving reference of the order, value of order, name of the agency / department along with performance certificate, if any

**EARNEST MONEY DEPOSIT**

(i) The intending Tenderer(s) shall have to send the EMD only in the form of crossed FDR / Demand Draft from any Nationalized Bank for the amount noted against each item as follows in favour of SP (HQ). The FDR / DD should be in original. This cover should contain the following documents i.e (i) to (vii), in addition to DD/FDR towards EMD and DD for Rs.2,000/- towards cost of Tender Documents downloaded from website. The EMD may be sent either in one FDR/DD or may be sent separately item wise.

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name of the items</th>
<th>Qty</th>
<th>EMD</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Night vision device/ PNV binoculars</td>
<td>5 Nos.</td>
<td>15,000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Car remote opening kit (CROT)</td>
<td>1 No.</td>
<td>1,500/-</td>
</tr>
<tr>
<td>3.</td>
<td>Bomb blanket &amp; safety ring</td>
<td>3 Nos.</td>
<td>6,150/-</td>
</tr>
<tr>
<td>4.</td>
<td>Bomb disposal suit</td>
<td>2 Nos.</td>
<td>55,000/-</td>
</tr>
<tr>
<td>5.</td>
<td>A fully functional automated finger print identification system</td>
<td>1 No.</td>
<td>1,20,000/-</td>
</tr>
<tr>
<td>6.</td>
<td>Bomb Defusion Trolley &amp; basket</td>
<td>1 No.</td>
<td>2,000/-</td>
</tr>
<tr>
<td>7.</td>
<td>Speed Radar Gun with printer without vehicle</td>
<td>5 Nos.</td>
<td>80,000/-</td>
</tr>
<tr>
<td>8.</td>
<td>Interceptor vehicle</td>
<td>1 No.</td>
<td>40,000/-</td>
</tr>
<tr>
<td>9.</td>
<td>Alcohol breath analyzer</td>
<td>20 Nos.</td>
<td>14,000/-</td>
</tr>
<tr>
<td>10.</td>
<td>Smoke emission meter with printer</td>
<td>3 Nos.</td>
<td>9,600/-</td>
</tr>
</tbody>
</table>

(ii) The earnest money in the case of unsuccessful tenderer shall be released after finalization of tender, whereas in the case of successful tenderers it will be adjusted towards the Security Deposit (required to be deposited on application, for due performance of the agreed contract / performance during the warranty period). No interest shall be payable by purchaser on the EMD deposited by the tenderers.
(iii) The SSI units are not required to pay the EMD prescribed as per Government rules. For this purpose, SSI units shall have to furnish registration certificate and Functional Certificate of SSI Unit, issued by the competent authority with their tender offer, failing which the benefits of SSI Units will not be allowed. The Government / Semi-Government or similar other concerns claiming exemption from payment of EMD shall have to append duly authenticated orders, certificates, etc., from competent authority supporting their claim. **Tenders without EMD shall be rejected.**

(b) **SECOND COVER (Financial Bid):** This cover should also be sealed and superscribed as “**Tender for Security Equipments and Traffic Equipments**” and should be addressed to the Superintendent of Police, Headquarters, Puducherry - 605 001 and should contain the following:

i) Financial bid indicating item-wise price in Indian Rupee in the prescribed format including additional charges like packing, transportation, insurance, duties, taxes, etc. for the items mentioned in the technical bid.

ii) The Rate so quoted shall be F.O.R. consignee at destination viz. Puducherry.

iii) The rate must be clearly written in figures and in words, free from overwriting, cuttings and alterations. Rates quoted should be on firm price basis.

iv) Tenders shall be filled in clearly and with one ink. No cutting / alteration / overwriting shall be made in tender. Correction, if any, be done clearly and properly attested.

v) The rates quoted shall be final till the validity of the contract upto one year from the declaration of rate approval order with a provision of further extension.

3) **All the two sealed covers should be put in a bigger cover which also should be sealed and duly superscribed as “Tender for supply of Security Equipments and Traffic Equipments to Puducherry Police”.**

4) **(a) Amendment to Bid Documents:** (a) at any time, prior to the date of submission of bids, Puducherry Police Department may, for any reason whether *suo motto* or in response to a clarification requested by a prospective Bidder, modify the bid documents by amendments which will form part and parcel of Bid Document.
(b) The amendments will be notified in writing or FAX to all prospective bidders on the address intimated at the time of purchase of bid document from Puducherry Police Department will be hosted in the website and these amendments will be binding on them.

(c) In order to afford prospective bidders reasonable time to take the amendments into account in preparing their bids, Puducherry Police Department may at its discretion, extend the deadline for submission / opening of bids suitably.

5) The tenders will be accepted till 16.00 hours on 30.01.2013. Tenders may be sent by Registered Post or handed over either to Thiru. Sivaraj, Inspector of Police, Head Quarters or Thiru. Dilip Kumar, Office Supdt. (Accounts) under acknowledgement or can be dropped in the tender box on before 16.00 hours 30.01.2013. The tender box will be put up in the Office of the Superintendent of Police (Head Quarters), Dumas Street, Puducherry from 21.01.2013. The tender box will be sealed at 16.00 hours on 30.01.2013. The tenders received by post and personal handing over of the tender documents after 16.00 hours on 30.01.2013 will not be entertained. The Police Department, Puducherry is not responsible for the delay in transit if the tenders are sent by post. The cover containing Technical Bid including EMD and Document proof will be opened at 16.30 hrs. on 30.01.2013 by the Purchase Committee in the presence of available tenderers or their authorized representatives (maximum two). In case of unforeseen circumstances the date of opening of Tender will be next working day or as notified separately.

6) If the Tenderer happens to be any type of firm/association or organized body, only such person(s) who are legally competent to sign should sign the concerned papers such as the Bids/Tenders, Deed, etc. on behalf of the firm. Such person(s) shall furnish an undertaking making him and such other functionary as also the firm responsible jointly and individually on all connected matters. Failure to do will result in the right to reject of offer without any notice and compensation.

7) (a) The Technical Bids of eligible bidders will be opened by the Purchase Committee on the day of opening of the tenders. After opening the technical bids the same will be processed. Only those who are found complied with the instructions will be called for demonstration. The firms, who are giving the demonstration, may give Power Point Presentation on the technological features of their equipments at their discretion. The date(s) for demonstration of the equipments and power point presentation will be intimated in due course. Only those Tenderers who give successful demonstration of the equipments will become eligible for consideration for next stage viz. opening of financial bid. If the presentation could not be conducted on that day, the same will be held on the next working day or other convenient day. The bids of the firms / bidders who do not arrange / participate in the demonstration as above will be treated as rejected.
(b) The decision of the committee on technical suitability of the offer shall be final and shall not be open for discussion.

8) The Financial Bid of the tenderers, who are not short-listed as a result of consideration of Technical bid, i.e., ‘Technical Bid and Demonstration’ will not be opened.

9) At the second stage, financial bids of only the technically acceptable bidders will be opened.

10) The supplies delivered by the successful tenderers shall be surveyed and verified by the Inspection / Survey Committee. The purchase committee shall be at liberty to put to scrutiny / verification etc. the sales tax clearance so furnished by the successful tenderer. As soon as the acceptance of the tender is communicated to the successful tenderers, the contract shall be binding on him.

11) The EMD of the tenderer who backs out or withdraws his tender or fails to abide by it, after acceptance thereof is communicated / posted to him shall be forfeited, besides other penal remedies, that may be available to the Government under the law for the time being in force in the UT of Puducherry.

12) The Tenderers shall sign in all the pages of the copy of tender document and documents relating to rates.

13) The successful Tenderer will be required to furnish security deposit @ 10% of the total value of items to be supplied for the fulfillment of his contract in the form of DD in favour of the Superintendent of Police (Headquarters), Puducherry and sign a contract deed with Department before commencement of the supply and must abide by the Terms and Conditions laid down in the Tender Notice and Contract Deed.

14) The successful Bidder/supplier shall ensure to supply the items as per the time schedule mentioned in the supply order. The item(s) so supplied shall be of same quality/specification as those of the sample submitted in response to this Tender.

15) After the registration/placement of orders/execution of the agreement and formally depositing the Security Deposit, if the tenderer backs out or fail to supply the goods, the security deposit will be forfeited besides any other penal measures, the department any take as per norms in vogue.

16) The formal deed incorporating the terms of the contract will be executed by the successful tenderer immediately after receipt of supply order. Failure to execute such bond/deed shall not however prevent the contract from being enforced against the tenderer. Any loss sustained by the Govt. as a result of re-tendering the contract, shall be recovered from the defaulter, besides other penal measures as the department may think proper.
17) Goods shall be delivered (as per instruction in supply order) at the Office of the Superintendent of Police (Headquarters), No.2, Dumas Street, Puducherry duly packed in perfect condition. The supplier, if he so desires may insure the goods against loss or theft, destruction, damages by the natural calamity loss by exposure to weather. The insurance charges will have to be borne by the supplier and department shall not pay such charges.

18) If the successful tenderer fails to supply the goods of the prescribed specification or fails to deliver the goods within the stipulated period as specifically mentioned in the supply order, the department shall be at liberty to arrange supplies by other possible means, at his risk and cost. The Department may give prior notice to the approved supplier in writing to make supplies good. In case of failure to supply the consignment on specified qualitative and quantitative terms, the department shall be lawfully entitled to forfeit the amount of security money and take penal action to make good the loss sustained or excess cost incurred by the State in arranging of the supplies and other remedies that may be available to the Department under the law for the time being in force in the Union Territory of Puducherry. The supplier shall not sublet the contract or any part thereof to any other agency.

19) The decision of the accepting authority shall be final as to the quality of stores and shall be binding on the supplier. In case the equipments supplied are not according to the approved specification, they shall be rejected. The replacement of the rejected stores shall be allowed at the sole discretion of the department. The loss caused due to rejection of the supplies shall be entirely borne by the supplier. The rejected equipments shall be lifted by the supplier within one week from the date of rejection. The department shall, in no case, be responsible for any loss or damage that may occur to the rejected stores while these are in the premises of the consignee.

20) The quantities indicated in the tender notification are tentative and undersigned reserves absolute rights to change the same without any prior notification upto validity of the rate contract of this NIT.

21) In the event of rejection, failing, declining, neglecting or delaying by the tenderer with any demand or requisition, the department will be at liberty (without prejudice to any other remedy the department may resort to on account of any claim for compliance and failure to abide by the supply schedule) to cancel the Tender.

22) The Puducherry Police Department reserves the right to award the tender to more than one contractor.

23) Tenders which do not fulfill all or any of the conditions or incomplete in any respect are liable to be summarily rejected. Canvassing in any form in connection with the Tender is prohibited and the Tenders submitted by the Tenderers who resort to canvassing / bringing under pressure of any kind are liable to be rejected without any notice and compensation.
24) Further the Police Department also reserves the right to terminate any or all Tenders without any reason.

25) The Puducherry Police Department, also reserves the right to allow to the Central Government / Public Sector Enterprises a purchase preference with reference to the lowest value price bid where the quoted price is within 10% of such lowest price, other things being equal as amended from time to time by the Government.

26) In case of dispute on any matter arising out of the contract, decision of the arbitrator appointed by the Government of Puducherry will be binding on both parties.

UNDERTAKING:

An undertaking is appended below. It should be signed by the person intending to offer tender in token of having read or got read and understood fully the details of the above terms and conditions and furnish alongwith his tender. Tender without accompaniment of this undertaking duly signed and dated by the tenderer will not be taken into consideration.

[Signature]

SUPERINTENDENT OF POLICE (HQ)
For INSPECTOR GENERAL OF POLICE
PUDUCHERRY

UNDERTAKING

I/We..................................................................................................................................

have read or got read the above terms and conditions of the tender for the supply of Security equipments and Traffic equipments for Puducherry Police. I/We are submitting my/our rate only after understanding the terms and conditions which shall be binding on me/us in respect of the tender.

Signature of the Tenderer

Place:

Date: